Wayne State University
College of Education

Division: Administrative and Organizational Studies
Program Area: Educational Administration
Course #: EDA 7675
CRN: 35374 (4 credits)
Course Title: Public School Finance & Budgeting
Section #: 901
Term/Year: Summer 2017
Course Location: 323 OAK (Farmington Hills Campus)
Day: Monday, Wednesday Time: 4:30 – 7:50 PM
Instructor: C. Susanne Krispien, Ph. D.
e-mail: ap4951@wayne.edu
office hours: by appointment
Welcome

Welcome to EDA 7675. I am glad you have enrolled and look forward to getting to know you this semester. This course will be a traditional class.

Communication Policy

All course communications will be sent through Blackboard Announcements or through your Wayne State email address. You are responsible for everything posted on our class Blackboard page. I expect that you will check email and Blackboard on a regular basis.

On-going feedback is very important to me! Most of the participants in this course are full time, working adults who are attending graduate school part-time. As such, these students will experience heavy demands from both their employers and their professors. Some students may be full-time graduate students with heavy demands on their time from three or four different professors (never mind assistantships, part-time jobs, families, etc.). I've personally experienced both sets of circumstances. Mindful of these steep demands, my goal has been to make the course both rigorous and realistic. Throughout the course, I am very open to your comments and feedback about designing and enacting a challenging course for ambitious adults facing competing demands on their time.

Email is the quickest way to reach me. I check email daily (referring to workdays, not holidays or weekends) beginning Mondays (noon) through Fridays (9 p.m.) and I agree to respond to your inquiries within 36 hours (workdays!) during this time. Usually, I will check my emails on weekends and holidays too, but please do not rely on this.

Course Description

If American public education is to obtain the financial support necessary to meet legal requirements and the expectations of its various publics, then administrative practitioners and other supporters of public education—including academicians, researchers, policy makers, and lay citizens—must provide leadership in the debate concerning taxation and revenues, resource distribution and school management. To provide this leadership, they must possess specific knowledge of the field of education finance—an understanding of the basic concepts and how they are applied in practice—and the ability to bring this knowledge to bear on the policy processes which shape decisions in the public sector. Further, they must be aware of the fundamental constitutional and legal rights that all Americans, including children, enjoy in our daily lives. They must also be familiar with case law, statutes and rules, which establish standards for education finance. This course is designed to help provide this knowledge and develop this ability.

This is a graduate course in elementary and secondary public school finance and budgeting, with particular emphasis on Michigan. Major emphasis will be placed on the constitutional and legal foundations of public education and on raising and allocating school revenue, with attention also given to the objectives of the nationwide school finance reform movement that
has been underway since 1970 and the fiscal reforms in Michigan that have been adopted since 1994. Particular emphasis will be placed on Michigan’s reforms in school finance and associated budgeting standards and practice.

**Course Outcomes**

1. To understand and analyze basic systems for generating and allocating revenue for elementary and secondary education;

2. To understand the philosophical foundations and fiscal implications of alternative school finance formulas, with particular attention to Michigan’s school finance formula;

3. To examine the constitutional and legal bases of school finance litigation;

4. To become familiar with the basic fundamentals of district and school budgeting;

5. To examine case law and statutory reform in the areas of equal educational opportunity and school finance;

6. To examine current efforts to achieve increased accountability and efficiency in public education: choice, charters, and the role of the Emergency Financial Manager.

**Required Readings**

**Textbook**


**Course Pack (will be provided on blackboard)**


7. S.S. et al. vs. STATE OF MICHIGAN et al., COMPLAINT AND PETITION FOR WRIT OF MANDAMUS. (“Right to Read” Complaint)


**Optional Readings (will be provided on blackboard)**


**Class & Attendance Policy**

You are expected to attend all class sessions, to arrive on time, and to be present for the entire session. Class activity will consist of informal lectures and discussion, based, in large part, on the readings. Participation in the discussions is expected.

Use of cell phones during class is not welcomed; during presentation of their peers, the students are expected to divert their attention towards the presenter.

**Course Assignments**

One written critique, one presentation, and one paper are required. The critique is due in hardcopy by July, 10th (4th meeting), the presentation according to schedule (the schedule will be determined during the first meeting), and the paper is due in hardcopy by August, 07th (12th meeting).

Further, the final exam is due in hardcopy by August 14th, but can be substituted by an in class presentation (either August 09th or August 14th, 13th respectively 14th meeting).

All written assignments have to be in APA format.

**The Critique**

The critique should be 3-5 pages (500-1,000 words), double-spaced and typewritten, and NEVER MORE THAN 5 PAGES. You must critique an article taken from entries 1-5 from the course pack.

The critique should be organized in two parts:
(1) a brief summary of the main points or arguments the author is making or trying to make, (1-2 pages); and
(2) your criticisms and comments on the positive and/or negative aspects of the article (2-3 pages).

To assist in writing the critique, you should ask yourself questions such as:

1. Have I accurately and adequately summarized the main points--and done in it in no more than two pages?
2. Was the article well organized? Was the author's argument or thesis well developed? Was it well supported with evidence? “Did the author/s do a good job”?
3. Did I learn anything from reading the article/chapter?
4. Have I supported my criticisms and comments with evidence, statements, illustrations drawn from my reading or personal experience?
5. Is my critique logical, well organized, well developed, i.e., will it make good sense to the reader?

Your writing will be judged both for its substance and clarity and style. Your writing should not only say something, it should say it well—in clear, concise English. I will read, evaluate, and provide feedback on the critiques. In evaluating writing assignments, we will consider the following criteria:

How engaged are you, the writer, with the topic? How strongly do you engage the reader?

Is your critique well focused? Does it have a clear beginning, middle and end? Is your critique well organized and well developed through examples that support the points or arguments you are making?

Is your paper sound grammatically? Do you use language with fluency and variety?

Does your paper’s content reflect a deep understanding of the subject?

The Presentation

You will present a topic regarding the themes of this course, alone or in a team. The topics and related presentation dates will be determined during the first meeting.

Each student/team will present an item from the course pack, the optional reading list, or a current issue related to the course content. The presentation should focus on the main points the article makes and invite to an open discussion of the topic (or initiate an activity). The modus operandi is basically the same as it is for the article critique: presentation of a brief summary of the main points or arguments the author is making (or trying to make) and your criticism/comments regarding the article. The student should prepare a short paper outline (e.g., bullets or black/white copies of potential power point slides are fine!); the out-

(syllabus)
line is due in hardcopy on the day of the presentation. Possible forms for the presentation are, e.g., lecture, discussion, power point presentation, activity. Each participant will have 15-20 minutes for the presentation, additional time for discussions will be provided.

And, of course, the students can not write their “Critique of Journal Article” about the same article/chapter they chose for “Article Presentation.”

The Paper “School District Fiscal Analysis”

Each student will write a short research paper, not to exceed 10 pages double-spaced, including tables, analyzing the impact of Michigan’s 1994 tax and school finance reforms (i.e., “Proposal A”), subsequent school choice legislation (i.e., charter schools and “schools of choice”) and Michigan’s fiscal condition on his or her local school district (NOT about Proposal A in general!), and page numbers. At a minimum, your paper should discuss the following topics:

1. Impact on local school district operating millage rates, for both homesteads and non-homestead property. Does your district levy any “hold harmless” millage or local enrichment millage? What are the relative local, state, and federal shares of your district’s operating revenue? Does your district levy a debt millage or sinking fund millage?

2. Impact on school district revenue; what have your district’s annual foundation allowance and per pupil operating revenue levels been since 2004-05?

3. What has happened with enrollment in your school district in recent years? Does your district enroll nonresident students under Michigan’s “Schools of Choice” program? Can you estimate the effect of charter schools and “schools of choice” programs on your district’s enrollments? How have enrollment changes affected financing in your district?

4. How have the finance reforms affected collective bargaining in your district (e.g., terms or duration of the bargaining agreement)? On staffing levels or class size? Has your district recently offered a retirement incentive to staff? If so, what was the result in terms of financial savings and staffing?

5. How have the finance reforms affected programs or services provided in your school district over the past four or five years? In particular, has your district eliminated or scaled back particular programs or services recently as a result of revenue limitations?

6. What is your school district’s fund balance (i.e., “financial reserves”) going into the current fiscal year? (This figure is usually expressed as both a dollar amount and a percentage of your district’s current operating expenditures.) What has the district’s fund balance been in recent years? What accounts for the changes in the fund balance? Does your district have a policy or informal position regarding a “target” fund balance?

Financial information for your district should be available from your local school business office or from your intermediate school district (e.g., budget document). Financial infor-
mation is also available from the Michigan Department of Education. Due date for the paper in hardcopy: August 7th (12th meeting).
Course Requirement: Take-home final or in class presentation

A comprehensive, written take-home final examination will be distributed during class on **August 07\(^{th}\)** (12\(^{th}\) meeting). The exam will generally be essay type and may include a question asking you to analyze or interpret a set of data. Your completed exam (**hardcopy**) is due **no later than August 14\(^{th}\)** (7:50 p.m.). Depending upon student interest, participation in a presentation to the class on **August 09\(^{th}\)** respectively **August 14\(^{th}\)** (13\(^{th}\) respectively 14\(^{th}\) meeting) may be substituted for the take-home final. Additional information regarding these presentations will be distributed in class.

For full consideration, all of the assignments have to be handed in (paper & critique, if applicable final exam), respectively be fulfilled (presentation(s)), on the assigned dates.

Unless arrangements are made in advance, late work will receive no credit.

Class Schedule and Topics (**tentative**)  

<table>
<thead>
<tr>
<th>June 28</th>
<th>1(^{st}) meeting</th>
<th>Introduction – Setting the Frame &amp; Context</th>
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<td>Readings:</td>
<td>[It will be helpful to read the selections below for our first session]</td>
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<tr>
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<td>- Odden &amp; Picus – “Introduction and Overview …”</td>
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<td>- Springer, Houck &amp; Guthrie – CP #8</td>
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<td>Syllabus</td>
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<td>July 3 &amp; 5</td>
<td>Legal Issues in School Finance Reform</td>
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<td>2(^{nd}) &amp; 3(^{rd}) meeting</td>
<td>Readings:</td>
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<tr>
<td></td>
<td>- Odden &amp; Picus – “Legal Issues in School Finance”</td>
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<td>- Dayton &amp; Dupre – CP #5</td>
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<td>July 10</td>
<td>Legal Issues in School Finance Reform / Revenue Generation</td>
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<td>4(^{th}) meeting</td>
<td>Readings:</td>
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<tr>
<td></td>
<td>Odden &amp; Picus – “The Public Finance Context”</td>
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<td>Critique due</td>
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July 12 **Revenue Generation / Revenue Distribution**

5th meeting  
Readings:
Odden & Picus – “School Finance Structures: Formula Options”

*Info regarding class presentation (13th respectively 14th meeting) in lieu of final exam*

July 17 **Revenue Distribution / Models of State School Aid Systems**

6th meeting  
Readings:
Odden & Picus – “School Finance Structures: Formula Options”

*Info on fiscal impact study (due 12th meeting)*

July 19 & 24 **Models of State School Aid Systems / Michigan School Aid**

7th & 8th meeting  
Readings:
- Addonizio – CP#1
- Addonizio – CP#2

July 26 **Michigan School Aid / Equity & Adequacy**

9th meeting  
Readings:
- Odden & Picus – “A Framework For Assessing Equity And Adequacy”
- Addonizio -- From fiscal equity to educational adequacy – CP # 1
- Rebell – CP # 6

July 31 & Aug 02 **Equity & Adequacy / Building District & School Budgets**

10th & 11th meeting  
Readings:
- Ann Arbor, School District, Approved Budget (on blackboard)
- Odden & Picus – “School District Budgeting”
Aug 07  
12th meeting  
**Budgeting / Special Education Funding, Emergency Management of School Districts, and Michigan’s Pending Legal Challenge**

Readings:
- Citizens Research Council of Michigan (June 2012). State Bailouts to Erase School District Accumulated Deficits, CRC Memorandum No. 1113 – CP#4
- S.S. et al. vs. STATE OF MICHIGAN et al., COMPLAINT AND PETITION FOR WRIT OF MANDAMUS –CP#7

_Paper due_

*Hand out final exam (determine either final exam or presentation in lieu of final exam)*

August 09  
13th meeting  
**Wrap up / Course Review / Evaluations / Presentations**

August 14  
14th meeting  
**Presentations**

**Final Exam due**

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**Plagiarism**

Plagiarism includes **copying material (any more than 5 consecutive words)** from outside texts or presenting outside information as if it were your own by not crediting authors through citations. It can be deliberate or unintended. **If you're in doubt about the use of a source, cite it.** Students caught plagiarizing information from other sources will receive a failing grade in the course. University policy states that students can be subject to multiple sanctions, from reprimand to expulsion as a consequence of academic dishonesty. To enforce this policy, all outside references must be submitted with assignments.

**Grading System**

Your final grade will be based on your performance on the assignments and the final exam:

- 20 percent on your critique (20 points)
- 20 percent on your presentation (20 points)
- 35 percent on the Fiscal Analysis or Case Study paper (35 points)
- 25 percent on the final exam or class presentation (25 points)
class participation will also be considered (plus/ minus)

All of the assignments have to be completed on the applicable due date for full consideration.

The following standard grading method will be applied:

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<tr>
<th>grade</th>
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<th>B+</th>
<th>B</th>
<th>B-</th>
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<td>82-80</td>
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**Withdrawal Policy (please see WSU rules that apply; WSU’s homepage)**

- Students who withdraw from a course after the appropriate time (see university academic calendar and rules) will receive a grade of WP, WF, or WN.
  - WP will be awarded if the student is passing the course (based on work due to date) at the time the withdrawal is requested
  - WF will be awarded if the student is failing the course (based on work due to date) at the time the withdrawal is requested
  - WN will be awarded if no materials have been submitted, and so there is no basis for a grade
- Students must submit their withdrawal request on-line through Pipeline. The faculty member must approve the withdrawal request before it becomes final, and students should continue to attend class until they receive notification via email that the withdrawal has been approved.

**Attention Students with Disabilities:**

If you have a documented disability that requires accommodations, you will need to register with Student Disability Services (SDS) for coordination of your academic accommodations. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library in the Student Academic Success Services department. SDS telephone number is 313-577-1851 or 313-577-3365 (TDD only). Once you have your accommodations in place, I will be glad to meet with you privately during my office hours to discuss your special needs. Student Disability Services’ mission is to assist the university in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their educational experience at Wayne State University.

Please be aware that a delay in getting SDS accommodation letters for the current semester may hinder the availability or facilitation of those accommodations in a timely manner. Therefore, it is in your best interest to get your accommodation letters as early in the semester as possible.
Religious Observance Policy:

Because of the extraordinary variety of religious affiliations represented in the University student body and staff, the Wayne State University calendar makes no provision for religious holidays. It is University policy, however, to respect the faith and religious obligations of the individual. Students who find that their classes or examinations involve conflicts with their religious observances are expected to notify their instructors well in advance so that alternative arrangements as suitable as possible may be worked out.