Division: Teacher Education
Program Area: Elementary Education
Course: ELE 6070–201, 23992
Family-Community-School Partnerships
Credit: 3 Semester Hours
Location: Web
Instructor: Janet A. Windemuth
Email Address: janwindemuth@wayne.edu

Course Description: Theory and practice in joining families, communities, and schools in promoting children's learning, development and success in school; strengths and needs of families in a diverse, multicultural society; teachers' roles in concert with other disciplines in supporting families and building partnerships; and connection with community resources.

Course Outcomes: The College has established as its central theme, “The urban educator: reflective, innovative and committed to diversity.” Consistent with this theme, the course will engage students in reflective analysis of the relationship between support and collaboration in working with families. Specifically, the students will:

1. Demonstrate an understanding of the importance of collaboration in promoting the teacher-parent relationship.
2. Be able to critically reflect upon the relationship between the child, the family, the school, and the community.
3. Demonstrate a beginning understanding of the diversity in American families.
4. Develop an awareness of resources available to families.
5. Demonstrate effective written and interpersonal communication skills.
6. Demonstrate the effective use of technology tools and strategies to enhance learning.
7. Demonstrate the ability to work in teams, problem-solve, and participate in peer review.
Required Text:

Course Assignments:

1. **Online participation** in aspects of Blackboard each week as scheduled, including Discussion Board forums. Each opportunity is worth 4 points and is made accessible to students for ten days only. **52 Points**

2. **Weekly quizzes**, based on textbook readings, will be posted on the Blackboard. Each quiz is worth 10 points and made accessible to students for ten days only. **130 Points**

3. **Visit** to an Elementary School or Early Childhood Center, **interview** with a staff member, photographs to document the visit, and **digital report** regarding the Parent Involvement Program and personal reflections on the visit. This assignment may be done individually or with a partner. It must be submitted via the Discussion Board, and will be available for classmates to read and comment on. Specific requirements for this assignment and an evaluation rubric can be found in the ASSIGNMENTS section of the Blackboard. **Due 3/8. 65 Points**

4. **Research Presentation**; a research study of a topic or issue relevant to the course. This presentation (PowerPoint, Prezi, YouTube video, imovie or Moviemaker file) will be evaluated with regard to references, content, layout, and editing. All presentations will be submitted via the Discussion Board Forum designated for this purpose, and will be available for classmates to view and comment on. Specific requirements for this assignment and an evaluation rubric can be found in the ASSIGNMENTS section of the Blackboard. **Due 4/19. 65 Points**

Evaluation and Grading:
- Weekly Discussion Board participation (13 times) will earn up to 4 points each (total of 52 points for the semester).
- Each weekly quiz will earn up to 10 points (total of 130 for the semester).
- Each assignment (2 total) will be evaluated by means of a rubric, and will earn up to 65 points.
• The **final grade** is based on the total points earned for participation, quizzes and assignments (see p. 3).

<table>
<thead>
<tr>
<th>Total Points Possible= 312</th>
<th>C+ = 264 – 258</th>
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</thead>
<tbody>
<tr>
<td>A  = 312 – 296</td>
<td>C  = 257 – 250</td>
</tr>
<tr>
<td>A- = 295 – 290</td>
<td>C- = 249 – 243</td>
</tr>
<tr>
<td>B+ = 289 – 281</td>
<td>D+ = 242 – 236</td>
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<tr>
<td>B  = 280 – 272</td>
<td>D  = 235 – 227</td>
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<tr>
<td>B- = 271 – 265</td>
<td>D- = 226 – 218</td>
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<td>F  = 217 or below</td>
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</table>

**Class Policies:**

1. Students must have access to a computer with internet capability in order to participate in this class.

2. Students are required to use the Blackboard to access all course information, documents, assignments, quizzes and announcements, and to communicate with the instructor and other students. Students are required to use **WSU webmail ONLY** to receive e-mail messages from the instructor – no messages will be sent through other providers. It is your responsibility to insure that your webmail inbox is not full – and has the capacity to receive messages. Students are required to sign e-mail messages with their **full names** regardless of whether the name appears in the address.

3. Students are expected to read the textbook chapters and access the Blackboard **each week** to check announcements, view presentations, take the online quiz, and participate in Discussion Board, etc. It is reasonable to expect to spend about 3 hours on Blackboard class work each week. It is the responsibility of the student to check and stay on the schedule posted in this syllabus and check the weekly updates on the Blackboard (**THIS WEEK menu**).

4. Due to the number of students enrolled in the course, and the design of the assignments, there will be no opportunity to redo assignments or earn extra credit. **It is the responsibility of the student to read and review class assignments and evaluation rubrics carefully before completing/submitting assignments**, in order to maximize understanding and high level performance.

5. Assignments are expected on time. 10 points will be deducted from each late assignment.

6. All writing must utilize Standard English grammar, spelling and punctuation.
<table>
<thead>
<tr>
<th>Week #</th>
<th>Week of:</th>
<th>Topic/Task</th>
<th>Related Reading ~ Assignments</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>1/6</td>
<td>Introduction to ELE 6070 and the course Blackboard</td>
<td>Discussion Board Introductions Blackboard Quiz #0 due 1/15</td>
</tr>
<tr>
<td>2.</td>
<td>1/13</td>
<td>Family: Essential for Development Collaboration and Relationship</td>
<td>Text: Chapter 1 BBd Quiz #1 due 1/22</td>
</tr>
<tr>
<td>3.</td>
<td>1/20*</td>
<td>Diversity of Families *Monday 1/20 is a University Holiday</td>
<td>Text: Chapter 2 BBd Quiz #2 due 1/29</td>
</tr>
<tr>
<td>4.</td>
<td>1/27</td>
<td>Working with Culturally and Linguistically Diverse Groups</td>
<td>Text: Chapter 3 BBd Quiz #3 due 2/5</td>
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<tr>
<td>5.</td>
<td>2/3</td>
<td>Parent Involvement - a Historical Overview</td>
<td>Text: Chapter 4 BBd Quiz #4 due 2/12</td>
</tr>
<tr>
<td>6.</td>
<td>2/10</td>
<td>Effective Home-School-Community Relationships Epstein’s Framework (p.182)</td>
<td>Text: Chapter 5 BBd Quiz #5 due 2/19</td>
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<tr>
<td>7.</td>
<td>2/17</td>
<td>Effective Teacher – Family Communication</td>
<td>Text: Chapter 6 BBd Quiz #6 due 2/26</td>
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<td>8.</td>
<td>2/24</td>
<td>Collaborative Leadership</td>
<td>Text: Chapter 7 BBd Quiz #7 due 3/5</td>
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<td>9.</td>
<td>3/3</td>
<td>School-Based Programs</td>
<td>Text: Chapter 8 BBd Quiz #8 due 3/19* School Visit Reports Due by midnight Saturday, 3/8</td>
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<tr>
<td>3/10</td>
<td>SPRING BREAK – UNIVERSITY CLOSED</td>
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<td>10.</td>
<td>3/17</td>
<td>Home-Based Programs</td>
<td>Text: Chapter 9 BBd Quiz #9 due 3/26</td>
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<tr>
<td>11.</td>
<td>3/24</td>
<td>Supporting Families of Children with Special Needs</td>
<td>Text: Chapter 10 BBd Quiz #10 due 4/2</td>
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<tr>
<td>13.</td>
<td>4/7</td>
<td>Assisting Parents with Child Advocacy</td>
<td>Text: Chapter 12 BBd Quiz #12 due 4/16</td>
</tr>
<tr>
<td>14.</td>
<td>4/14</td>
<td></td>
<td>Research Presentations Due Course Evaluations Due by midnight Saturday, 4/19</td>
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</tbody>
</table>
TIPS FOR ONLINE SUCCESS

1. **C&IT HELP DESK:**
   For assistance with Blackboard, WSU Webmail, and computer issues, go to [www.computing.wayne.edu](http://www.computing.wayne.edu) or call 313-577-4778. Hours are Monday through Friday, 8 am to 8 pm.

2. **EDUCATION TECHNOLOGY CENTER (ETC):**
   The College of Education has a fine Support Center and Staff located in Room 114 Education. If you are having difficulty with some aspect of the technology for the course, contact or see one of “digital wizards” there. There are many computers (Mac and PC) available for the use of College of Education students. Visit [www.coe.wayne/etc](http://www.coe.wayne/etc) or call 313-577-1840. Hours are 10 am – 9 pm Monday through Thursday, and 10 am - 5 pm Friday.

3. **E-MAIL:**
   When you send e-mail to me, please sign your full name as it appears on the class roster, whether or not your name appears in your e-mail address. Use Standard English spelling, grammar and punctuation. This course is part of your professional development, and I am not one of your texting buddies.
   
   You will receive e-mail from me at your WSU webmail (access ID) address. Failure to read messages will result in missing important announcements and deadlines. You will need to check your webmail regularly, or forward it to your primary e-mail address. It is your responsibility to insure that you are able to receive my messages.
   
   The easiest way to send e-mail to me or to classmates is to log onto Blackboard, click on the COMMUNICATIONS button, select SEND E-MAIL, and then SELECT USERS. A list of everyone will appear, and you can choose your recipient(s). No need to know or enter anyone’s address!

4. **BLACKBOARD**
   For best results, access Blackboard directly through [www.blackboard.wayne.edu](http://www.blackboard.wayne.edu) and not through Pipeline. The Blackboard server is less likely to “kick you off” during busy times than Pipeline.
   
   It is a good idea to compose responses for the DISCUSSION BOARD as Word documents, then paste into the Discussion Board. This will prevent the loss of your work in case you are “kicked off” the Blackboard.
   
   Documents: You cannot open a document from the course site and work on that copy. You need to right click on the document link and save the document to your own computer, then open it, work on it, save it and then send it as an attachment (if an assignment).

5. **“OFFICE” HOURS:**
   I am a part-time faculty member, and will not be on campus regularly this semester. Do not leave messages for me at the College of Education. The best way to reach me is to send an e-mail – janwindemuth@wayne.edu. You should expect a response within 48 hours. If you wish to ask questions or discuss a problem, I suggest you do it sooner rather than later, so that small issues don’t become big problems.
Regarding Academic Dishonesty and Plagiarism: The College of Education has a “zero tolerance” approach to plagiarism and other forms of academic dishonesty. Specific examples of academic dishonesty, including what constitutes plagiarism, can be found in the University’s Undergraduate Bulletin, the Undergraduate Student Handbook and the Student Due Process Policy. It is each student’s responsibility to read these documents to be aware which actions are defined as academic dishonesty. Sanctions include failure in the course involved, probation and expulsion. Students are advised to think carefully and thoroughly, ask for help from instructors if it is needed, and to make smart decisions about their academic work.

Enrollment/Withdrawal Policy: Beginning in Fall 2011, students must add classes no later than the end of the first week of classes. This includes online classes. Students may continue to drop classes (with full tuition cancellation) through the first two weeks of the term.

Students who withdraw from a course after the end of the 4th week of class will receive a grade of WP, WF, or WN.

- WP will be awarded if the student is passing the course (based on work due to date) at the time the withdrawal is requested
- WF will be awarded if the student is failing the course (based on work due to date) at the time the withdrawal is requested
- WN will be awarded if no materials have been submitted, and so there is no basis for a grade

Students must submit their withdrawal request on-line through Pipeline. The faculty member must approve the withdrawal request before it becomes final, and students should continue to attend class until they receive notification via email that the withdrawal has been approved. Beginning in Fall 2011, the last day to withdraw will be at the end of the 10th full week of classes. The withdrawal date for courses longer or shorter than the full 15-week terms will be adjusted proportionately.

Student Disability Services: If you have a documented disability that requires accommodations, you will need to register with Student Disability Services (SDS) for coordination of your academic accommodations. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library in the Student Academic Success Services department. SDS telephone number is 313-577-1851 or 313-577-3365 (TDD only). Once you have your accommodations in place, I will be glad to meet with you privately during my office hours to discuss your special needs. Student Disability Services’ mission is to assist the university in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their educational experience at Wayne State University.
Please be aware that a delay in getting SDS accommodation letters for the current semester may hinder the availability or facilitation of those accommodations in a timely manner. Therefore, it is in your best interest to get your accommodation letters as early in the semester as possible.

**The Writing Center:** The Writing Center (2nd floor, UGL) provides individual tutoring consultations free of charge for graduate and undergraduate students at Wayne State University. The Writing Center serves as a resource for writers, providing tutoring sessions on the range of activities in the writing process – considering the audience, analyzing the assignment or genre, brainstorming, researching, writing drafts, revising, editing, and preparing documentation. The Writing Center is not an editing or proofreading service; rather, students are guided as they engage collaboratively in the process of academic writing, from developing an idea to correctly citing sources. To make an appointment, consult the Writing Center website: [www.clas.wayne.edu/writing/](http://www.clas.wayne.edu/writing/).

To submit material for online tutoring, consult the Writing Center HOOT website (Hypertext One-on-One Tutoring): [www.clas.wayne.edu/unit-inner.asp?WebPageID=1330](http://www.clas.wayne.edu/unit-inner.asp?WebPageID=1330).

**Religious Observance Policy:** Because of the extraordinary variety of religious affiliations represented in the University student body and staff, the Wayne State University calendar makes no provision for religious holidays. It is University policy, however, to respect the faith and religious obligations of the individual. Students who find that their classes or examinations involve conflicts with their religious observances are expected to notify their instructors well in advance so that alternative arrangements as suitable as possible may be worked out.