

WAYNE STATE
UNIVERSITY
COLLEGE OF EDUCATION

**DIVISION OF THEORETICAL AND BEHAVIORAL
FOUNDATIONS**

Education Specialist

MAJOR IN COUNSELING
OVERVIEW

The Counselor Education and Rehabilitation Counseling programs at Wayne State University offer the Education Specialist Certificate with a major in Counseling. This program is intended for those who are presently counseling professionals who want to improve their competence in counseling, and/or receive formal training in clinical supervision of counselors. Since this is a professional certificate program, persons making application should confirm that they have the prerequisite education, counseling experience, and professional licensure requirements prior to making formal application. The Education Specialist Certificate does not meet eligibility requirements for the Professional Counselor Licensure in the State of Michigan.

The Education Specialist Certificate with a major in Counseling program offers a choice of three concentrations:

1. Community Agency, Substance Abuse, or School Counseling Advanced Clinical Training.
2. Rehabilitation Counseling Advanced Clinical Training.
3. Formal Clinical Counseling Supervision Training.

The applicant is directed to the "Education Specialist Certificate - Policies & Procedures " for specific College and University requirements. This document can be requested from the Division of Academic Services, Room 489, College of - 1 -, Wayne State University, Detroit, Michigan 48202 or by telephoning (313) 577-1605.

ADMISSION REQUIREMENTS

In addition to meeting the College and University admission requirements for the Education Specialist Certificate, applicants must also meet the Counselor Education or Rehabilitation Counseling program prerequisite academic, clinical and professional licensure experience, and professional counseling experience requirements as listed below:

I. Academic Prerequisites to Admission

a. A Masters Degree from an accredited graduate school with a major in Community Counseling, School Counseling, Rehabilitation Counseling, or closely related field which includes entry-level counseling curricular experiences and demonstrated knowledge and skill competence in each of the eight common-core areas. All education specialist students must satisfy the eight common-core areas** as listed below before beginning advanced courses. The eight common-core areas and their associated knowledge and skill competence areas are as follows:

- HUMAN GROWTH AND DEVELOPMENT--studies that provide an understanding of the nature and needs of individuals at all developmental levels; normal and abnormal human behavior; personality theory; and learning theory within cultural contexts.
- SOCIAL AND CULTURAL FOUNDATIONS--studies that provide an understanding of societal changes and trends; human roles; societal subgroups; social mores and interaction patterns; and differing lifestyles.
- HELPING RELATIONSHIPS--studies that provide an understanding of philosophic bases of helping processes; counseling theories and their applications; helping skills; consultation theories and their application; helper self-understanding and self-development; and facilitation of client or consultee change.
- GROUPS--studies that provide an understanding of group development, dynamics, and counseling theories; group leadership styles; group counseling methods and skills; and other group approaches.
- LIFESTYLE AND CAREER DEVELOPMENT--studies that provide an understanding of career development theories, occupational and educational information sources and systems; career and leisure counseling, guidance, and education; lifestyle and career decision-making; and career development program planning, resources, and evaluation.
- APPRAISAL--studies that provide an understanding of group and individual educational and psychometric theories and approaches to appraisal; data and information gathering methods; validity and reliability; psychometric statistics; factors influencing appraisals; and use of appraisal results in helping processes.
- RESEARCH AND EVALUATION--studies that provide an understanding of types of research; basic statistics; research-report development; research implementation, program evaluation; needs assessment; and ethical and legal considerations.
- PROFESSIONAL ORIENTATION--studies that provide an understanding of professional roles and functions; professional goals and objectives; professional organizations and associations; professional history and trends; ethical and legal standards; professional preparation standards; and professional credentialing.

** Specifically, the eight common-core areas and their associated knowledge and skill competence areas are covered in the following WSU Counselor Education courses: CED 6070, CED 6080, CED 7000, CED 7010, CED 7120, CED 7030 or CED 7070, CED 7040, CED 7080, CED 7150, CED 7020, EDP 7370, EDP 7410, EDP 7490, and EER 7610 or WSU Rehabilitation Counseling courses: RCI 7100, RCI 7110, RCI 7120, RCI 7410, RCI 7420, RCI 7450, RCI 7470, RCI 7430, RCI 7460, CED 6730, and EER 7640.

- 3 -II. Clinical and Professional Licensure Prerequisites to Admission

a. All students admitted to advanced professional certificate status must satisfy either parts 1 or 2 and 3 as listed below before beginning advanced courses:

1. A supervised Masters practicum that totals a minimum of 100 clock hours including a minimum of 40 hours of direct service work and supervised Masters internship that totals a minimum of 600 clock hours including a minimum of 240 hours of direct service work with clientele appropriate to the program emphasis.

or

2. Have obtained either the (Full) Licensed or Limited Licensed Professional Counselor credential.

and

3. Have made up any deficits or remedial work as listed on their approved application for admission form before beginning advanced professional certificate course work. Specifically, those persons who have Masters degrees from closely related fields (i.e., Theology, Psychology, Social Work, Nursing) must complete all academic and clinical prerequisites required before beginning advanced professional certificate course work.

III. Professional Counseling Experience Prerequisites to Admission

- a. Applicants must be currently engaged in the practice of successful professional counseling, rehabilitation counseling, or student personnel related experience (not teaching). Documentation describing the type of professional counseling experiences and/or a supervisor evaluative recommendation of the applicant's performance is required.
- b. The applicant must show commitment to continuing professional growth and development as evidenced by involvement in professional organizations, study commissions, planning committees, or similar professional groups.
- c. The applicant must give evidence of past, present, and future commitment of employment in a counselor or student personnel related capacity. It is the applicant's responsibility to show a strong relationship between her/his past experiences and the counseling field.

APPLICATION DATES

The University Office of Graduate Admissions, located in the Welcome Center at 42 West Warren, phone number (313) 577-3577, will make every effort to process applications in time for the semester of the applicant's choice. Applications are reviewed by the Division of Academic Services, College of Education, Room 489, to ensure that they are complete and are then forwarded to the Counselor Education program for consideration.

Due to the high number of applicants, early submission of application packets is strongly suggested. Only those applications, received by the Counselor Education secretary by the application deadlines noted below, will be reviewed for the approaching semester. Late applications will be considered for the next semester's class.

Term for Admission	Application Deadline
Fall (September)	May 1
Winter (January)	October 15
Spring (May)	February 15

GRADUATE SCHOOL ADMISSION PROCEDURES

Graduate Application

Applicants not previously enrolled at Wayne State University Graduate School are required to submit an "Application for Graduate Admission" form and official transcripts from each college or university attended to the University Office of Admissions, located in the Welcome Center at 42 West Warren, phone number (313) 577-3577. If the applicant's bachelor degree is from WSU, attaching a current, unofficial transcript will expedite the processing. A \$50.00 fee must accompany the application. Students may also complete an on-line application at the following web address:

<http://www.apply.wayne.edu>

Students who have previously been accepted to the Graduate Division should present their application directly to the Graduate Education Office, College of Education, Room 489. The \$50.00 fee is not required of these students. Student admitted initially to the Graduate School as "Special Students" or in a different major must complete a "Change of Status" form in order for their application to be considered. This can be accomplished by filling out the proper form in Room 489, College of Education.

COUNSELOR EDUCATION PROGRAM ADMISSION REQUIREMENTS/PROCEDURES

Recommendations

A minimum of four quality references is required from persons who have knowledge of the applicant's educational and professional experiences. Two of the four references are required from college/university professors familiar with the applicant's academic work and potential scholarship (not from CED or RCI program regular faculty). One of the four references is required from professionals familiar with the applicant's clinical work. Applicants must have a minimum of two superior and two good recommendations of those submitted. Recommendations will be completed on forms provided by the Division of Academic Services, Room 489, College of Education after the application has been received.

Autobiography

An autobiography that describes the applicant's educational and professional background is required. It should be a demonstration of the applicant's capability to write a logical and coherent autobiography. It should include education, professional credentials, employment history, professional activities including membership in professional organizations, study commissions, planning committees, or similar professional groups, publications, unpublished documents, innovative and creative activities, and volunteer activities related to counseling. The autobiography should also include a statement of the applicant's professional interests and goals evidencing future commitment of employment in a counselor or student personnel related capacity.

Counseling Session Demonstration

The Counseling program area will contact the applicant upon receipt of the completed application materials. At this time, an appointment will be scheduled for the applicant to conduct a single 45 minute counseling session in the College of Education, Counseling and Testing Center. This session will be audio and/or video taped for evaluation by the Advanced Admissions Advisory Committee. The client will be provided by the Counseling program and the applicant will be given a copy of the tape to review prior to the interview with the Advanced Admissions Advisory Committee. Counseling skills and theoretical applications will be evaluated and discussed in the Advanced Admissions Advisory Committee Interview.

Advanced Admissions Advisory Committee

After completion of all the above application procedures and requirements, the applicant will be invited to meet with the Advanced Admissions Advisory Committee.

The Advanced Admissions Advisory Committee will present its findings based on the application materials, counseling session performance, and Advanced Admissions Advisory Committee interview to the Counseling program faculty who will recommend either admission or non-admission to the Education Specialist Certificate program. All faculty recommendations concerning admission are then acted on by the Graduate School for final determination.

GENERAL POLICY AND PROCEDURES

ACADEMIC REQUIREMENTS

1. A minimum of thirty credits is required for this certificate. Course requirements for the program are determined in consultation with an adviser. Refer to the detailed concentration outlines and course descriptions listed herein.
2. A maximum of ten (10) semester hours of post-Master's graduate credit earned prior to admission to the Education Specialist program may be applied to the certificate. Such courses must be appropriate to the student's planned program and have the approval of the adviser and the Education Academic Services Office.
3. A maximum of six (6) semester hours of post-Master's degree credit earned at another university after admission to the Education Specialist Certificate program may be applied to the program, provided no credit from another university has been previously included in the program.
4. Only courses with grades of "B" (3.00 on a 4-point scale) or better are acceptable for transfer credit. "B-minus" credit is not acceptable for transfer. All transfer credits must be certified as graduate-level credit on an official transcript. Transfer credits must be appropriate to the student's degree program. Courses accepted for transfer credit from outside or within Wayne State University cannot have provided credit toward a prior degree except when the masters or another pre-doctoral certificate or degree is applied to the doctoral degree. Extension credits earned at other than Michigan institutions cannot be applied toward a graduate degree nor an education specialist certificate. Students should consult with a Counselor Education program adviser concerning transfer of credits.
5. Credit earned beyond the Master's degree which is more than six years old at the time of admission may not be applied toward meeting Education Specialist Certificate requirements. Credit earned after acceptance as a Certificate applicant may not be over six years old at the time the Certificate is granted.
6. Requirements for the Education Specialist Certificate cannot be met by duplicating courses successfully completed.
7. All graduate-level courses (WSU 5000-9999) may be applied to the Education Specialist Certificate. Education Specialist Certificate students must satisfy all prerequisite requirements before enrolling in 7000 to 9000-level graduate courses.

COMMUNITY AGENCY, SUBSTANCE ABUSE, OR SCHOOL COUNSELING ADVANCED CLINICAL TRAINING.

Candidates will develop a plan of work in consultation with an adviser.

CLINICAL COUNSELING SUPERVISION CONCENTRATION

Course Number	Title	Credits
CED 8000	Seminar in Group Counseling	3
CED 8020	Advanced Counseling Practicum	2 credits x 2 semesters
CED 8030	Advanced Consultation Theory & Methods	3
CED 8040	Advanced Counseling Theory & Methods	3
CED 8080	Advanced Career Counseling & Vocational Development	3
CED 9020	Advanced Internship p	4
CED 9120	Seminar in Supervision	3
	Electives chosen in consultation with an adviser	7
	Total Credits Required	30

REHABILITATION COUNSELING ADVANCED CLINICAL TRAINING CONCENTRATION

Candidates will develop a plan of work in consultation with an adviser.

TIME AND COMPLETION REQUIREMENTS

All counseling program courses are offered only in the evening hours (4:00 - 10:15 p.m.), permitting our working students the opportunity to pursue their educational endeavors. Additionally, the counseling program maintains relationships with community settings (i.e., agencies, schools, institutions) where working students can complete the clinical portions of their programs while fulfilling employment obligations elsewhere.

The Education Specialist Certificate program requirements must be completed within six (6) years after admission to the program. A "B" (3.00) average is required for completion.

ADVISING AND PLAN OF WORK

At the time of admission to the Education Specialist Certificate program, an adviser is assigned who will assist the student is designing a Plan of Work (POW), which will meet the individual and professional needs of the student.

The Plan of Work must be filed in triplicate and approved by the adviser and Graduate Officer during the semester in which the student is completing the first six (6) semester hours of course work following acceptance into the program. The applicant may not register for additional courses until the Plan of Work has been submitted and approved.

STYLE MANUAL

Counselor Education has adopted the Publication Manual of the American Psychological Association (6th edition), as the style manual for the preparation of all papers in the program.

GRADING POLICIES

The prospective student should recognize that all counseling concentrations/specializations involve both course requirements and clinical experience in community, private, and/or school settings. Evaluation of a student's performance is continuous. Retention in the certificate program depends upon demonstrated clinical skill as well as academic achievement.

PLUS/MINUS LETTER GRADE SYSTEM

The plus/minus letter grade system and honor point value of grades is used in the CED program. Letter Grade Honor Point (GHP) Value:

A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
E or F	0.00

The Graduate School does not assign honor point values to grades of less than C. The grades of E and F are not assigned a plus or minus. The plus has an honor point value of .33 and the minus has an honor point value of .67 according to the above system.

GRADE APPEALS PROCESS

Each college and school has established grade appeal procedures. Copies of the appeal procedures for the College of Education are available from the Division of Theoretical and Behavioral Foundations Chair, Room 341 Education or the Office of the Dean, Room 441 Education. In most instances, grade appeals must be filed within thirty days of the time the student has or should have received his/her final grade.

INCOMPLETE "I" OR "Y" GRADES

If a student receives an incomplete grade, "I", he or she is responsible for completing work within an academic year to receive a grade other than withdraw or failure. A Contract for Incomplete Work must be completed and signed by the student and adviser before the incomplete "I" grade is given.

A deferred grade, "Y", may be given when the student is up-to-date in the work of a course planned to continue beyond the semester (i.e., essay, thesis, dissertation and certain courses taken in sequence) as the discretion of the faculty member supervising the student's work.

UNSATISFACTORY GRADES

A letter grade of "C+ or below" is considered below graduate standards. A Counselor Education program student may not receive more than one grade of "C+ or below" within their degree program. If, at any time, a Counselor Education student receives a second grade of "C+ or below", he/she will be automatically dropped from the counseling program unless:

1. the student has successfully appealed or repeated (grade of "B- or better") the course in which they received the first grade of "C+ or below" (see policies for repeating course work).

or

2. has obtained all necessary approvals to retake the said course (see policies for repeating course work).

or

3. is in the process of appealing either grade of "C+ or below".

GRADUATE SCHOOL POLICY FOR REPEATING COURSE WORK

A graduate department may, if it wishes, allow a student to petition to repeat a graduate course in which a grade of "B-" or lower is received. No more than two courses may be repeated during the student's study at Wayne State and this number may be further limited by individual departments. No course may be repeated without the consent of the adviser delegated for each student. Permission to repeat a course must be obtained from the Graduate Officer of the College of Education as well as the Dean of the Graduate School *before* registration for said course takes place. The original grade

for the course will remain on the student's transcript, but only the grade received in repetition of the course will be used in computation of the student's honor point average for the degree program. Students will not receive University financial aid for repetition of courses.

COUNSELOR EDUCATION PROGRAM POLICY FOR REPEATING COURSE WORK

The Counselor Education program allows a student to repeat no more than one (1) course in which they have received a grade of "C+ or below". To repeat a course, the student must have prior written approval from his/her adviser, obtained within the semester following receipt of the grade of "C+ or below". The student must also follow the graduate school policy as stated concerning other necessary prior approvals.

If a student registers to repeat a course without prior written permission from his/her adviser or does not adhere to the time line described above (semester immediately following receipt of grade of "C+ or below"), the repeated course will not be recognized by the Counselor Education program for continuance. Any course work taken in violation of these policies will not be recognized by the Counselor Education program.

ACADEMIC RETENTION POLICIES

CUMULATIVE HONOR POINT AVERAGE

Education Specialist students are required to maintain a 3.0 HPA. Grades of "C+" and below are definitely unsatisfactory and constitute valid cause for dropping a student from advanced graduate study.

If, at any time, a graduate student's scholastic honor point average falls below 3.0, the student is automatically placed on probation. A student on probation must secure the approval of the Assistant Dean for Academic Services and his/her adviser before registering for subsequent work in the College. The College reserves the right to ask a student to withdraw at any time from specific courses or from the College entirely, if progress does not warrant continuance.

PROFESSIONAL AND PERSONAL RETENTION POLICIES

DIVISIONAL MONITORING PROCESS

Students will conduct themselves in a responsible and professional manner. The American Counseling Association (ACA) and Certified Rehabilitation Counselor (CRC) codes of ethics must be adhered to by the student as a professional-in-training.

It is considered inappropriate and unethical to obtain complementary textbooks, instructor's manuals, and/or supporting materials from a publisher for a course you are enrolled in and/or for courses in a program of study you are completing.

Due to the nature of the counseling profession, the personal behavior and development of students will be considered and reviewed by faculty through its monitoring committee. Personal behavior, characteristics, and/or problems should NOT interfere with the professional helping capacity of the student.

If a student's professional integrity, skill level, or professional development is alleged as inappropriate (e.g., excessive unsolved personal problems, anger, major prejudice, lack of relationship building skills, misrepresentation of credentials/training, etc.) a review will be conducted by the CED monitoring committee comprised of a minimum of two faculty members.

If the committee determines that the student's professional or personal behavior is professionally inappropriate and would be a detriment in working with others, the student will be denied continuance in the program. Such action protects the profession and the eventual consumers of counseling services by Wayne State University, Counselor Education graduates.

COUNSELING FOR CED STUDENTS

Students are encouraged to facilitate their personal growth by obtaining individual or group counseling experiences while in the program. However, faculty do not counsel students. Wayne State University Counseling Services, Student Center Building, provides assistance to students to promote individual development in ways, which will maximize benefits from their University experience, and to help them find ways of coping with problems, which interfere with their educational

attainment. In addition, several services outside of the University are available. The College of Education, Counseling and Testing Center, 306 Education, maintains a source book that lists services available by category and location.

SERVICES FOR STUDENTS WITH DISABILITIES

Wayne State University is committed to providing students with disabilities an equal opportunity to benefit from its programs, services and activities. All course materials are available in alternative formats. Please request alternative format materials from the instructor of the course.

If the limitations imposed by your disability interfere with your ability to fulfill the requirements for the successful completion of a course, you are strongly encouraged to contact Student Disability Services (SDS) located in room 1600 of the David Adamany Undergraduate Library to request an accommodation. SDS Telephone Numbers: VOICE (313) 577-1851 or TDD (313) 577-3365.

EAS is a powerful advocating force for students with disabilities at the university. Their purpose is to respond to the needs of students with disabilities by providing resources to improve their chances for success and to support their participation in all university programs with dignity and independence. Student Disability Services provides information, referrals and direct services to students, faculty and staff of the university. They inform and educate the university community to foster understanding of the needs of students with handicaps.

Some of the services EAS offers include, but is not limited to: (a) consultation prior to university enrollment, (b) study rooms with adaptive equipment, (c) reasonable accommodations, (d) liaison and advocacy with sponsoring agencies, (e) priority registration, (f) referral to campus and community resources, (g) counseling services, and (h) alternative testing arrangements.

FINANCIAL ASSISTANCE

Applications and information on graduate fellowship and scholarship programs should be made directly to: Fellowships and Scholarships Office of the Graduate School, 4302 Faculty Administration Building, contact (313) 577-2172 for further information. See the following web address for information concerning graduate fellowship and scholarship programs available to students: <http://www.gradschool.wayne.edu/Current/finaid.asp>.

The College of Education annually awards scholarships to its students. Information and applications for the College of Education scholarships maybe obtained from the Dean's Office, 441 Education (313) 577-1620.

In addition, there are opportunities available for loans, work-study, and related programs through the Office of Scholarships and Financial Aid, Welcome Center, 41 West Warren (313) 577-3378. The web address is <http://finaid.wayne.edu>. (313)

OTHER SOURCES OF INFORMATION

Wayne State University Graduate Bulletin

Counselor Education Licensure/Certification Guidelines

Counselor Education Web Site: <http://www.coe.wayne.edu/org/NEWTBF/counseling>

The education specialist student is directed to the Policies and Procedures for the Education Specialist Certificate in Education for specific College and University requirements. This document can be requested from the Division of Academic Services, Room 489, College of Education, Wayne State University, Detroit, Michigan 48202 or by telephoning (313) 577-1600.

NOTIFICATION OF INTENT TO GRADUATE

Each candidate for a certificate must submit an "Application for Degree" in the Student Records Office, 5057 Woodward, 5th Floor, Suite 5101 (313-577-3531) accompanied by a \$40.00 fee payment no later than the 10th day of classes in the term you expect to graduate. The fee is payable by check, money order or fee card; cash, credit card, charge card and OneCard payments cannot be accepted.

If you do not meet requirements to graduate in the term specified on your application, you must reapply and repay the fee in a later term when you have met the requirements.

If you complete in:

May
August
December

certificates will be mailed in:

August
November
March

Note to Counselor Education students:

CED students should mark the "Education" box under select school or college on the certificate application. At the time of printing of this handbook, the CED program offers only the Education Specialist Certificate in Counseling. CED students should not list any of the Counseling concentrations/specializations on their certificate application.

PLACEMENT ACTIVITIES

Career Services, Faculty Administration Building, Room 1001, (313) 577-3390 provides help to students and alumni in defining career and employment goals and assist them in their search for employment opportunities. Assistance in obtaining full-time employment after graduation is provided. Graduating students may increase employment opportunities through interviews with any of several hundred of employers who visit the campus annually.

A Job Bulletin listing all full-time positions received by Placement Services is available to students and alumni. It is published every two weeks and is mailed directly to subscribers. A resume referral service offers recent graduates and alumni a continuous means for referring their resumes directly to the employers who regularly list opportunities with the service.

A comprehensive Placement Library is available for information on over 1000 employers. Annual surveys of Wayne State University graduates are conducted to determine kinds of jobs and salaries obtained by former students and the satisfaction they feel about their jobs. A speaker's bureau is available to community, faculty and student groups, giving information on employment, resumes and interviewing techniques.

FOLLOW UP STUDIES

The Counselor Education program conducts follow up studies to determine kinds of positions and salaries obtained by recent graduates and alumni and how they feel about their jobs. Additionally, surveys are conducted to obtain information concerning subject matter(s) needed to be added to enhance or update the program curriculum and to determine subject matter(s) of interest necessary for continued professional development.

COURSE DESCRIPTIONS

COUNSELOR EDUCATION (CED)

CED 5030 Role of the Counselor in Substance Abuse. Cr. 2

Prereq: graduate standing. An overview of counseling principles, procedures and methods unique to substance abuse settings. Use of specific counseling strategies, treatment models, referral sources and legal/ethical issues with substance abusers. (F)

CED 5090 Family Education and Counseling: Substance Abusers. Cr. 3

Prereq: CED 5030 or graduate standing. Analysis of the structure and functioning of family systems in which there is substance abuse and effective therapeutic strategies in working with chemically abusive families. (W)

- CED 6070 Introduction to Counseling. Cr. 3
Prereq: Formal admission to Master's program in Counseling. An overview of the counseling profession including: the helping process, theories of counseling and consulting, training, credentialing, ethical and legal standards, professional organizations, history and trends of basic research. (T)
- CED 6080 Theories of Counseling. Cr. 3
Prereq: Formal admission to Master's program in counseling. Study of major theories of counseling including: client-centered, rational-emotive, Gestalt, Adlerian, reality, psychoanalytic, behavioral and cognitive. Focus on ethical, legal and multi-cultural factors in the conceptualization and delivery of counseling services in school, rehabilitation and community agency settings. (T)
- CED 6710 Professional Seminar: Contemporary Issues. Cr. 1 (max. 18)
An overview of principles, procedures and methods specific to a critical contemporary issue including: child abuse, sexual abuse, bereavement, stress management, infectious diseases, self-esteem, self-efficacy, conflict management, etc. (F, W)
- CED 6720 Workshop in Counseling. Cr. 2-4 (max. 18)
For counselors, teachers and pupil personnel workers. Consideration of counseling issues in school, agency, and community settings. Counseling, consultation and coordination dimensions of counseling in substance abuse, family groups and human sexuality issues. (F, W)
- CED 7000 Introduction to Group Work. Cr. 2
Prereq: CED 6070 or CED 6080 and Coreq: CED 7010. Seminar to provide an understanding of group counseling theories and an overview of basic elements of group process, with a focus on stages of group development, including: group leadership styles, group dynamics, guidelines for multicultural and rehabilitation practice, ethical and professional issues in group practice, and use of skills and techniques applicable to various counseling situations. (T)
- CED 7010 Group Counseling Participation. Cr. 2
Coreq: CED 7000. Offered for S and U grades only. Students participate in group counseling sessions to experience counseling from the client's perspective, and to become familiar with procedures and methods of group counseling in community agency, school and rehabilitation settings. (T)
- CED 7020 Counseling Internship. Cr. 1-6 (max. 12)
Prereq: CED 7150 and consent of adviser and Internship Coordinator during semester prior to registration. Offered for S and U grade only. Supervised field experience (100 clock hours per credit hour enrolled) designed to give students an orientation to the responsibilities of a counselor at a cooperating agency or institution. Students attend on-campus seminars to discuss professional counseling and supervision issues. (T)
- CED 7030 Counseling & Consulting Services in Community Agencies. Cr. 3
Prereq: CED 6070. Not open to students in School Counseling Specialization. Consultation theory and processes in agencies and post-secondary educational institutions. Roles and functions of counselors in program and proposal development; conflict management; organization, administration and evaluation of services; public relations; knowledge of community referral resources and referral process. (Y)
- CED 7040 Techniques of Counseling. Cr. 3 (RCI 7110)
Prereq: CED 6070 or 6080. Techniques, ethics and process of counseling including: facilitative relationships, case conceptualization, goal setting, intervention and outcome evaluation. Development of counseling skills to facilitate growth or change with respect to psychological, vocational and social concerns through self-advocacy, cognitive, affective and behavioral interventions. Analysis and practice using simulated counseling experiences. (T)

- CED 7070 School Guidance, Counseling and Consulting. Cr. 4
- Prereq: CED 6070. Principles and practices of counseling, guidance and consulting in the K-12 school setting. Focus on individual and group approaches that facilitate student development and adjustment; staff, parental and community resources and referral procedures; program development, operation and evaluation. (F,W)
- CED 7080 Career Development and Counseling. Cr. 3 (RCI 7100)
- Prereq: CED 6070 or Prereq or Coreq: RCI 7410. Career development theories, career exploration and career preparation methods including: information, leisure, decision making, career-related assessment, use of non-traditional resources and computer-assisted guidance systems, use of occupational information and labor market surveys in career counseling, work-adjustment training, and strategies/ skills for adapting vocational and educational resources for use in rehabilitation, school, business and community agency settings. (T)
- CED 7120 Assessment for Counselors and Rehabilitation Professionals. Cr. 3
- Use of assessment and decision-making techniques to assist persons with disabilities and their families to plan for community participation in work, home, community, leisure activities and personal relationships. Students gain knowledge and skills in various interest, aptitude and personality evaluations; commercial evaluation systems; work adjustment techniques and learn about the role of evaluation in the rehabilitation process (F,W)
- CED 7150 Counseling Practicum. Cr. 3 (RCI 7430)
- Prereq: Consent of adviser and instructor during semester prior to registration. Students gain supervised experience in individual and group interactions, assessment and appraisal, diagnosis and treatment planning, other professional counseling activities, and develop competency in the use of a variety of professional counseling, and rehabilitation resources. Students attend seminars for supervision and discussion of professional issues in an interdisciplinary context (minimum of 100 clock hours). (T)
- CED 7730 Cultural & Diversity Issues in Mental Health Treatment & Research. Cr. 3
- The course is a cognitive and experiential study of social and psychological variables that influence the cross-cultural counseling relationship. Culturally relevant models of counseling theory and practice are explored. Emphasis will be placed on the social identities of race, ethnicity, gender, religion, ability, class, age and sexual orientation. Students are expected to comprehensively evaluate their own upbringing and belief systems, as well as a broad range of perspectives. (F,W)
- CED 8000 Seminar in Group Counseling. Cr. 3.
- Advanced theory and methods pertaining to the principles and practice of group counseling. Implications of sociocultural, demographic, and lifestyle diversity relevant to group counseling will be discussed. Students will counsel groups which they have established. Tape and/or process recordings of counseling sessions will be analyzed in seminar to develop both a theory and method of group counseling, group leadership and techniques. (B)
- CED 8020 Advanced Practicum. Cr. 2-8 (Max. 8).
- Prereq: admission to advanced program in counseling; consent of adviser. Students supervise techniques/practicum counselors under staff guidance. (F,W)

- CED 8030 Advanced Consultation Theory and Methods. Cr. 3.
 Advanced consultation theory and methods in agencies and educational institutions. Roles and functions of counselor educators and supervisors in program and proposal development; organization, administration, and evaluation of services; conflict management; third party intervention; legal and ethical issues; public relations. (B)
- CED 8040 Advanced Counseling Theory and Methods. Cr. 3.
 Theories of personality and learning applied to case diagnosis and projected remediation. Implications of sociocultural, demographic, and lifestyle diversity relevant to individual counseling will be discussed. (B)
- CED 8070 Advanced Seminar in Counseling Research. Cr. 3.
 Analysis of methodology and design problems in counseling research and evaluation. Development and critique of original research proposal. Ethical and legal issues pertaining to research and evaluation will be discussed. (B)
- CED 8080 Advanced Career Counseling and Vocational Development. Cr.3.
 Current trends and changes in career guidance and career education across the lifespan; intricacies of the career counseling process including implications of sociocultural, demographic, and lifestyle diversity relevant to career choice; methods for developing and delivering career development programs. (B)
- CED 9020 Doctoral Internship. Cr. 1-6. (Max. 24).
 Offered for S and U grade only. Supervised educational experience (100 clock hours per credit hour enrolled) designed to give students advanced experience in individual and group counseling, supervision, consultation, teaching, and research. Students attend seminars to discuss supervision issues. (T)
- CED 9120 Seminar in Counseling Supervision. Cr. 3.
 Theory and practice of supervision. Ethical and legal issues pertaining to counselor supervision will be discussed. Students will supervise practicum counselors while being supervised by program faculty. (F)

EDUCATION (ED)

- ED 7999 Terminal Masters Seminar and Essay or Project. Cr. 3
 Seminar to provide understanding of research issues including: program evaluation, need assessment, ethical and legal considerations in counseling research and evaluation. Students complete final essay or project. Offered for S and U grades only. (T)
- ED 7990 Direct Study. Cr. 1-8 (max. 16)
 Prereq: Written consent of adviser and Dean of Graduate Studies or graduate officer on petition and authorization for directed study prior to registration. (T)
- ED 7996 Directed Research. Cr. 1-8 (max. 16)
 Prereq: Written consent of adviser and Dean of Graduate Studies or graduate officer on petition and authorization for directed study prior to registration. Offered for S or U grades only. (T)
- ED 7998 Field Studies. Cr. 1-6 (max. 16)
 Prereq: Consent of adviser or supervising instructor. Offered for S or U grades only. (T)

EDUCATIONAL EVALUATION AND RESEARCH (EER)

EER 7610 Evaluation and Measurement. Cr. 2

Understanding of research issues including; program evaluation, need assessment, ethical and legal considerations in counseling research and evaluation. (T)

EER 7630 Fundamentals of Statistics. Cr. 3.

Review of mathematics essential for statistics, sampling, computer use. Basic patterns of statistical inference, confidence estimation and significance testing regarding measures of averages, dispersion, correlation, and selected non-parametric statistics. One-way and two-way analysis of variance. (T)

EER 7640 Fundamental Research Skills. Cr. 3

Basic skills in educational research; nomenclature, problem, theory, hypothesis formulation; bibliographical and documentary techniques; retrieval systems; development of data gathering instrumentation; computer orientation and research uses; collection and organization of data; manuscript development; report writing; techniques, methodologies for descriptive and experimental inquiry. (T)

EER 7650 Computer Use in Research. Cr. 3.

Prereq: EER 7630; Introduction to computer use in educational research with emphasis on using statistical packages (MIDAS and SPSS, BASIC programming language); writing statistical programs. (T)

EER 7660 Advanced Statistics Laboratory. Cr. 1.

Coreq: EER 8820, 8840, or 8860. Analysis of variance/covariance, multivariate analysis, structural equations, nonparametric, permutation, exact and robust methods courses. Students complete class assignments and projects using advanced statistical procedures. (F,W)

EER 7900 Fundamentals of Qualitative Research. Cr. 3.

Fundamentals of epistemological issues, educational perspectives of qualitative research and research design. Readings in qualitative research. Conducting the case study, personal history, and cognitive study. Overview of methods for analyzing talk, test and interaction. (F,W)

EER 8700 Advanced Qualitative Evaluation: Theory and Practice. Cr. 3.

Prereq: EER 7900. Coreq: EER 7660. Major paradigms of qualitative evaluation, strategies of inquiry, methods of collecting and analyzing materials, the art of interpretation. Analysis of real data, including pattern coding, data displays, checklist matrices, transcription, explanation and prediction, within-case vs. cross-case displays, ethical issues in evaluation. Computer use in qualitative evaluation. (F)

EER 8800 Variance and Covariance Analysis. Cr. 3.

Prereq: EER 7630 or equiv. Coreq: EER 7660. Multiple, partial, canonical correlation: variance and covariance analysis; Models I and II. Statistical analysis in experimental designs; Random Blocks, Latin Squares, Greco-Latin Squares, simple and complex factorials, confounding, fractional and split-plot designs. Supporting topics and techniques; missing observations; adjustment of means; probing the homogeneity of means and variance; study of contrasts; orthogonal polynomials and computer usage. (Y)

EER 8820 Multivariate Analyses. Cr. 3.

Prereq: EER 7630 or equiv. Coreq: EER 7660. Discriminant analysis, profile analysis; placement and classification problems; component and factor analysis. Supporting topics and techniques; transformation of variables, computer usage. (Y)

EDUCATIONAL PSYCHOLOGY (EDP)

- EDP 7350 The Learning Process. Cr. 2
Substantive issues involved in learning as they relate to school practice. (T)
- EDP 7370 Psychopathology. Cr. 3
Normal and abnormal human behavior including mental disorders, treatment and diagnosis. (Y)
- EDP 7410 Human Developmental Psychology. Cr. 3
Survey of research from psychoanalytical and learning viewpoints on human development from birth to adulthood. Emphasis on school environment and community psychology practice. (T)
- EDP 7480 Psychological Evaluation I. Cr. 3
Material Fee as indicated in Schedule of Classes. Studies that provide an understanding of group and individual educational and psychometric theories and approaches to appraisal; data and information gathering methods and techniques; validity and reliability; psychometric statistics; factors influencing appraisals and the use of appraisal results in helping processes. (T)

REHABILITATION COUNSELING (RCI)

- RCI 7120 Vocational Assessment and Life Planning. Cr. 3
Prereq: RCI 7410/ 7420/ 7450 and EDP 7490. Use of assessment and decision-making techniques to assist persons with disabilities and their families to plan for community participation in work, home, community, leisure activities and personal relationships. Students gain knowledge and skills in various interest, aptitude and personality evaluations; commercial evaluation systems; work adjustment techniques and learn about the role of evaluation in the rehabilitation process. (W)
- RCI 7150 Rehabilitation Counseling Professional Roles. Cr. 3
Prereq: All course work must be completed except RCI 7430/ 7460 and ED 7999. Roles of rehabilitation professional as counselor, consultant, case manager and advocate. Case analysis, service applications and recording and reporting from perspectives of various professional counseling roles. (Y)
- RCI 7410 Foundations of Rehabilitation Counseling. Cr. 3
A comprehensive introduction to rehabilitation counseling as a human service field. Values, philosophy, history and legislation of rehabilitation; community inclusion and support; independent living, service strategies, technology, cultural impact, agencies and systems that facilitate inclusion of individuals with disabilities; the rehabilitation process and professional issues and ethics. (F)
- RCI 7420 Medical Aspects of Disability. Cr. 3
Types of disabilities, treatment strategies, impact of disability on physical and vocational functioning of persons with disabilities. The medical aspects of various disabilities will be covered. (F)
- RCI 7430 Counseling Practicum. Cr. 3 (CED 7150)
Prereq: Consent of adviser and instructor during semester prior to registration. Students gain supervised experience in individual and group interactions, assessment and appraisal, diagnosis and treatment planning, other professional activities, and develop competency in the use of a variety of professional counseling and rehabilitation resources. Students attend seminars for supervision and discussion of

professional issues in an interdisciplinary context (minimum of 100 clock hours). (T)

RCI 7440 Rehabilitation for Business and Industry. Cr. 2

Prereq: RCI 7450. This course is designed to provide students with an overview of rehabilitation in business and industrial settings. Students will develop knowledge and skills in workers compensation, long-term disability benefits and related insurance legislation; and disability/ work injury management principles. The roles and functions of the rehabilitation counselor in business and industrial environments will be discussed. (B)

RCI 7450 Employment for Persons with Disabilities. Cr. 3

Prereq: RCI 7100 (CED 7080), RCI 7410, RCI 7420. Design and implementation of effective methods to help persons with disabilities obtain and maintain employment. Students develop knowledge and skills in marketing, job development and job placement strategies, job seeking, skills training, job adaptation, job engineering, supported and transitional employment, employer assistance and training, labor market analysis, transferable skills analysis and follow-along services. (W)

RCI 7460 Internship in Rehabilitation and Community Inclusion. Cr. 1-6

Prereq: Grade of B- or above in RCI 7430 and consent of adviser and Internship Coordinator during semester prior to registration. Offered for S and U grades only. Supervised field experience (100 clock hours per credit hour enrolled) designed to give students an orientation to the responsibilities of a rehabilitation counselor at a cooperating agency or institution under the supervision of an approved professional. Students develop knowledge and skills in individual and group counseling, case management, job development and job placement, appraisal techniques individual plan development, etc. Students attend on-campus seminars to discuss professional counseling and supervision issues. Students complete a minimum of 600 clock hours. (T)

RCI 7480 Psychosocial Aspects of Disability. Cr. 3

This course examines the psychological, social, and cultural aspects of adjustment and adaptation to a variety of disabling conditions. Theoretical and practical issues relating to various types of physical, neurological, sensory, psychiatric, and pain-related disabilities will be explored from its effect on the individual, and society as a whole. Students will be exposed to the process by which individuals with disabilities adapt to their limitations and changes in lifestyle will be explored, as well as the influence society has in promoting both independence and dependence among individuals with disabilities. (W)

RCI 7510 Special Topics in Rehabilitation Counseling. Cr. 1-5

Emerging and contemporary issues of selected disabilities within the field of rehabilitation. Students will develop knowledge and skills in areas such as life care planning, special assessment and evaluation techniques and developing rehabilitation plans. May be repeated to a maximum of five credits. (I)

SYMBOLS AND ABBREVIATIONS USED IN COURSE LISTINGS

Course offering frequency: Parenthetical letters at the end of course descriptions identify the term and frequency courses will be offered.

(T) Offered every term.

(Y) Offered at least once every academic year (Fall or Winter, not Spring/Summer)

(F) Offered Fall Term.

(W) Offered Winter Term.

(S) Offered Spring/ Summer Term.

(B) Offered every other year.

(I) Offered irregularly

Cr. Credit: The amount of credit is indicated by the number following the abbreviation.

Max. Maximum: Course may be re-elected to the maximum credit indicated.

Prereq Prerequisite: Course must be preceded by the indicated course or courses or other requirements.

Coreq. Corequisite: Course must be accompanied by the indicated course or courses.

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