COURSE SYLLABUS

DIVISION: Theoretical and Behavioral Foundations
PROGRAM AREA: Educational Psychology
COURSE: EDP 7106--Field Experience in Applied Behavior Analysis – Semester 3
COURSE CREDIT: 2 credit hours
TERM/YEAR: Fall 2014
COURSE LOCATION: Oakland
DAY/TIME: Thursday 1:30-3:00 pm
+ 20 hours per week scheduled work at University Pediatrician's Autism Center
INSTRUCTOR: Krista Clancy, MS, LLP, BCBA
OFFICE: By appointment
OFFICE HOURS: By appointment
OFFICE PHONE: 734-564-1849
EMAIL: kristakeny@ymail.com

COURSE DESCRIPTION:

Students will spend supervised time in the field practicing skills learned in the BCBA (Board Certified Behavior Analyst) course sequence. Students will work directly with multiple children using a variety of Applied Behavior Analysis techniques.

COURSE OBJECTIVES:

Students will work in the field in both the center and community based intervention programs at various field sites. Students will spend time in the field practicing skills learned in the BCBA (Board Certified Behavior Analyst) approved course sequence. Skills will focus on staff and parent training, documentation, development and implementation of treatment plans and the presentation of their treatment plans to the Behavioral Review Board for supervision from the team. Students will continue to practice the skills learned in semester one and two by maintaining some experience hours scheduled one-on-one with children. During this time students should gain additional experience in observation and direct instruction techniques. They should also improve their ability to train others and document behaviors appropriately. Students will also learn to oversee the center-based staff and caregivers who run the plans. Finally they will have the opportunity to set up and implement treatment plans on their own. Students will also be assessed on their professionalism skills during supervision, staff and parent meetings and classroom interactions.

Supervisees must complete, with a passing grade, at least 250 hours of intensive practicum/field experience per semester in behavior analysis within a university practicum program approved by the BACB (Behavior Analyst Credentialing Board) and taken for graduate academic credit. The BACB distribution requirement for intensive practicum hours is not less than 10 hours but not more than 25 hours per week for a minimum of 3 weeks per month. Supervisees must be supervised multiple days per week for at least 10% of the total hours spent in intensive practicum
(15% is recommended). For BCBA eligibility, the total supervision for completion of the intensive practicum is 750 hours and should include at least 75 hours, distributed appropriately within each week (112.5 hours is recommended). A total of 6 credits of practicum will be required for the completion of the intensive practicum.

University Pediatrician's Autism Center intensive practicum gives students the opportunity to work with real cases in order facilitate the best learning environment and to teach students to work within real world challenges. In order to accomplish this goal it is necessary for students to dedicate 20 hours per week of non-paid time during each semester week. If a student is unable to meet this requirement during a week due to emergency or illness they should speak with their immediate site supervisor to discuss coverage for their practicum responsibilities and how the hours will be made up. If there are holiday or breaks during the semester students are still expected to participate in practicum or to have an alternative arrangement approved by their immediate site supervisor.

After completing this course students will be able to:

a) Conduct assessments related to the need for behavioral interventions.
b) Design, implement and monitor behavior analysis programs for clients.
c) Overseeing the implementation of behavior analysis programs by others.
d) Complete reports and other documentation associated with assessment and treatment.
e) Management a part-time case load

**PREREQUISITES or COREQUISITES:** EDP 7101 Foundations of Applied Behavior Analysis, EDP 7102 Techniques in Assessment in Applied Behavior Analysis EDP 7103 Treatment Planning in Applied Behavior Analysis and semesters one and two of practicum.

**REQUIRED TEXTS:**
None

**READINGS:**
TBA

**ADDITIONAL COURSE INFORMATION:**
Supervision may be conducted in small groups of 10 or fewer participants for no more than half of the total supervised hours in each supervisory period. The remainder of the total supervision hours in each supervisory period must consist of direct one-to-one contact. Supervision hours may be counted toward the total number of experience hours required.

**DOCUMENTATION FROM SUPERVISEE:** The supervisee is responsible for retaining and providing to the BACB, if requested, a copy of the contractual agreement. The supervisee is also responsible for collecting documentation for each two-week period on a form provided by the BACB. The form will require documentation of number of hours of experience, number of supervised hours, and the supervisor for each two-week period and will require signatures of the supervisee and supervisor. The BACB reserves the right to request this documentation at any time following an individual’s application to take the certification exam. This documentation should NOT be submitted with an exam application unless specifically requested by the BACB.

Students will be responsible for tracking their hours on a log and documenting time spent engaged in assigned tasks. Supervisors will give tasks based on the time expected for students to complete the task. If the task takes longer to complete than the typical time then the student is responsible for completing the tasks on their own time.
Students will also be responsible to having performance measures completed by their site supervisor and turned in by the assigned deadline in order to receive a grade for the class. Performance measures will be available on blackboard for the students to access. Make sure to discuss these measures with your site supervisor well in advance in order to appropriately schedule for these tasks.

**DOCUMENTATION FROM SUPERVISOR:** Supervisors are responsible for collecting documentation for each two-week period on a form provided by the BACB. The BACB reserves the right to request this documentation at any time following an individual’s application to take the certification exam. Students will be instructed on how to upload and save supervision documents onto the University Pediatrician's Autism Center electronic records data base.


**EVALUATION:**
1. Students are expected to attend class sessions weekly
2. Students are expected to complete weekly assignments
3. Students are expected to complete 20 hours of supervised fieldwork per week.
4. Students are expected to complete at least 1 hour of on-on-one supervision weekly with their onsite direct BCBA supervisor to review fieldwork and discuss concerns and progress with case. Students are expected to attend at their scheduled time for the 1 hour duration.
5. Students are expected to integrate the information from coursework and participate in class discussions of the materials.
6. Students are expected to engage in respectful discourse
7. Students are expected to have performance measures listed in the syllabus completed and returned for a grade by the due date.

**ATTENDANCE AND PARTICIPATION:**
1. Students are expected to attend class sessions.
2. Students are expected to bring topics for discussion to class.
3. Students are expected to engage in respectful discourse.
4. Students are responsible for completing all their own documentation for logging clinical hours and supervision.

**FINAL GRADES:**
Each student will perform the following tasks and will be graded on the rubric provided for each of the tasks that will be completed by their site supervisor. Students are expected to perform to 90% accurately on each measure in order to pass and will have up to three opportunities to pass each measure. Students who are unable to complete these tasks will have an individual meeting with the classroom instructor, site supervisor and the practicum advisor to determine a resolution.

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>95% +</td>
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<tr>
<td>A-</td>
<td>90-94%</td>
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<tr>
<td>B+</td>
<td>87-89%</td>
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<tr>
<td>B</td>
<td>83-86%</td>
</tr>
<tr>
<td>B-</td>
<td>80-82%</td>
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</tbody>
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Performance measures

1. EVALUATION OF SUPERVISION NOTE
2. EVALUATION OF FAI
3. EVALUATION OF INITIAL BX ASMT OBSERVATION
4. EVALUATION OF PARENT/STAFF MEETING
5. EVALUATION OF FA 1 - INITIAL WRITTEN PLAN
6. EVALUATION OF FA 2 - IMPLEMENTATION
7. EVALUATION OF FA 3 - FINAL WRITE UP
8. EVALUATION OF BRT
9. EVALUATION OF STUDENT USE OF TECHNOLOGY
10. FIELD EXPERIENCE SUPERVISOR EVALUATION FORM
11. Upload supervision documentations
12. Class participation

STUDENT USE OF LAPTOP COMPUTERS IN CLASS

Students may, of course, use laptop computers in class. However, it is not acceptable to be doing anything on them except taking notes. Other activity on laptops is distracting to others, including the instructor, and is generally disrespectful to the educational process. Those who violate this will not be permitted to use a laptop in class.

STUDENT USE OF PHONES IN CLASS

Absolutely no texting or other phone use is allowed during class. Except under unusual circumstances, phones should be put away and not be on top of your desks. In the case of a true emergency, students are expected to step out of class in order to respond to it.

WITHDRAWAL POLICY:

Students who withdraw from a course after the end of the 4th week of class will receive a grade of WP, WF, or WN.
- WP will be awarded if the student is passing the course (based on work due to date) at the time the withdrawal is requested
- WF will be awarded if the student is failing the course (based on work due to date) at the time the withdrawal is requested
- WN will be awarded if no materials have been submitted, and so there is no basis for a grade

Students must submit their withdrawal request on-line through Pipeline. The faculty member must approve the withdrawal request before it becomes final, and students should continue to attend class until they receive notification via email that the withdrawal has been approved. Withdrawals can be requested at any point from the fifth week of class through the study day.

ACADEMIC DISHONESTY, INCLUDING PLAGIARISM:

No form of academic dishonesty will be tolerated. It is completely assumed that not only do you already know to avoid plagiarism, cheating, etc., but also that you have read your Graduate Handbook and other formal WSU documents describing your responsibility as a student. Particularly on assignments such as those in this course, you must also paraphrase others' writing and never use
verbatim statements without direct quotes and page numbers.

Plagiarism
Plagiarism includes copying material (any more than 5 consecutive words) from outside texts or presenting outside information as if it were your own by not crediting authors through citations. It can be deliberate or unintended. If you're in doubt about the use of a source, cite it. Students caught plagiarizing information from other sources will receive a failing grade in the course. University policy states that students can be subject to multiple sanctions, from reprimand to expulsion as a consequence of academic dishonesty. To enforce this policy, all outside references must be submitted with assignments.

It is the policy of this course that in cases of academic dishonesty, a grade of F is assigned for the course and charges may be filed with the WSU Judicial Officer. WSU also has policies about this. The following is taken directly from the WSU Graduate Bulletin:

Deception, Fraud and Misuse of Documents
Intentionally furnishing false information to the University is explicitly prohibited, as is forgery, alteration, unauthorized possession, or misuse of University documents, records and identification cards. The University reserves the right to rescind degrees if the award of the degree was based in whole or in part on deception, fraud, other unacceptable academic conduct, or misuse of University documents.

REFERENCING:

When referencing others' work, you must paraphrase unless you use quotation marks to indicate that it is a direct quote, and indicate the page number from which you obtained the statement(s). Be sure to never use others' work and claim it as your own. Also, minimize the number of direct quotes. You must describe others' work in your own words and then cite the authors accordingly. Cite authors in the order in which their names were published. You never reorganize the authorship order. That order is determined by level of contribution to the article. See additional handout posted on Blackboard on how to create references using APA style.

WRITING SKILLS:

Quality writing skills are necessary for any career, especially one in the educational profession. For those students who have under-developed writing skills, WSU has a writing center, which can be found at http://www.clas.wayne.edu/writing/. The mission and services offered at the Writing Center can be found at on that website. There is also an online writing center (HOOT), which provides students the opportunity to converse with Writing Center staff online. See http://www.clas.wayne.edu/unit-inner.asp?WebPageID=1330 for information about HOOT. The site also has a list of additional resources.

ATTENTION STUDENTS WITH DISABILITIES

If you have a documented disability that requires accommodations, you will need to register with Student Disability Services (SDS) for coordination of your academic accommodations. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library in the Student Academic Success Services department. SDS telephone number is 313-577-1851 or 313-577-3365 (TDD only). Once you have your accommodations in place, I will be
glad to meet with you privately during my office hours to discuss your special needs. Student Disability Services’ mission is to assist the university in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their educational experience at Wayne State University.

Please be aware that a delay in getting SDS accommodation letters for the current semester may hinder the availability or facilitation of those accommodations in a timely manner. Therefore, it is in your best interest to get your accommodation letters as early in the semester as possible.

**SDS NEWS:**

Effective Fall semester 2010 Student Disability Services will be implementing a revised alternative testing form when a student schedules classroom exams/quizzes administration at SDS. As before the student and instructor each have a portion to complete. Exams are to be mailed to a new password protected email address: sdsexams2010@wayne.edu.

**RELIGIOUS OBSERVANCE POLICY:**

Because of the extraordinary variety of religious affiliations represented in the University student body and staff, the Wayne State University calendar makes no provision for religious holidays. It is University policy, however, to respect the faith and religious obligations of the individual. Students who find that their classes or examinations involve conflicts with their religious observances are expected to notify their instructors well in advance so that alternative arrangements as suitable as possible may be worked out.