COURSE SYLLABUS

DIVISION: Theoretical and Behavioral Foundations

PROGRAM AREA: Rehabilitation Counseling

COURSE NUMBER: RCI 7150

CALL NUMBER: 32190

COURSE TITLE: Rehabilitation Counseling Professional Roles

TERM/YEAR: Spring/Summer 2017

DAY: Tuesday

TIME: 6:00 PM – 9:00 PM

COURSE LOCATION: 171 EDUC

INSTRUCTOR: Sonja Grbevski, Ph.D.
Adjunct Professor & Advisor
(519) 257-5111 Ext. 3544
E-Mail: ag1674@wayne.edu
Office Hours: By Appointment

PROGRAM SECRETARY: Lei Juan Stewart-Walker (313) 577-1613

CATALOG DESCRIPTION: Roles of the rehabilitation professional as a counselor, consultant, case manager, and advocate. Case analysis, service applications, and recording and reporting from perspectives of various professional roles.

COURSE OBJECTIVES:

This course provides a broad understanding of professional roles, functions, goals, associations, trends, ethical and legal standards, preparation standards, and credentialing related to rehabilitation counseling and the counseling specialization. Particular attention is given to the relationship of these issues to rehabilitation counseling. The identity and role of the counselor is a primary focus of this course. This course is taught as a hybrid course with some lectures taking place online through a process called ProfCast. To have access to ProfCast, you will need to access Blackboard to download the audio portion of the lectures, which will be located in the CONTENT section. In addition, you will need to download Quick Time Media Player to your computer to have access to the ProfCast lectures.
Professional Roles/ Ethical Responsibility

Students fulfilling all course requirements will demonstrate knowledge and/or skills in:

1. Critical issues in the field of rehabilitation counseling including:
   a. professional roles and functions
   b. professional goals and objectives
   c. professional organizations and associations
   d. professional preparation standards
   e. professional credentialing

2. The legal, ethical, and clinical-professional issues which affect the provision of rehabilitation counseling, mental health counseling and addictions counseling.

3. Professional organizations, primarily NRA, ACA, its divisions, branches, and affiliates, including membership benefits, activities, services to members, and current emphases.

4. Professional credentialing including certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues.

5. Michigan Licensing Laws for LPC

6. Models of ethical decision-making and to apply the models to specific situations rehabilitation counselors and other mental health counselors might face.

7. The role of counseling, case and caseload management, consultation, assessment, forensic rehabilitation and advocacy in the rehabilitation process.

8. Understanding rehabilitation services and resources; including expert testimony and life care plans.

9. Understanding of contemporary issues affecting rehabilitation counseling and the scope of practice and services.

REQUIRED TEXTS:

RECOMMENDED TEXTS:
REQUIREMENTS:

1. **Attendance and Participation:**

   This course is conducted in a combination of classroom lecture and online, Profcast lecture. You will be expected to initiate and engage in discussions of the major topics assigned. This means that all readings and assignments must be completed before class or as schedule. To obtain 5 percentage points on attendance and participation, attendance is mandatory and is required at all scheduled class sessions. In addition, the following is expected:
   - Students’ must demonstrate good preparation; knows readings well; has thought through implications of readings;
   - Demonstrates evidence of higher order processing skills;
   - Interacts with other students; able to hear other views and respond professionally; and
   - Exhibits strong evidence of insight into professional roles in Rehabilitation Counseling.

   **Contribution to grade: 5%**

2. **Research Paper:**

   Develop a research paper that critically examines the professional role(s) of the rehabilitation counselor. The paper should draw on both the theoretical and the empirical literature. Students will submit a one-page proposal for instructor approval by the third week of class. The one-page proposal must include the following information: (a) topic, (b) purpose, (c) statement of relevance to rehabilitation. The paper will be approximately 10 pages in length, excluding title page and reference. Paper should include a minimum of 10 references and must conform to the manual of style as specified in the American Psychological Association Publication (APA) Manual, 6th edition. No web base referencing will be allowed. Papers not adhering to the APA style of writing will be deducted 10% of the paper overall grade.

   **Contribution to grade: 30%**
   **Date Due: June 27, 2017**

3. **Group Presentation:**

   Students will form groups of three and present on an assigned topic that is based on class learning objectives and discussion. Topics will be presented by the instructor. At a minimum, students will be required to provide an outline to each student in class including a reference list. Based on the amount of time allotted, each group must consume most their time for their presentation. Students are allowed to use a variety of formats (i.e., videos, overheads, displays, etc.). However, please be aware that whatever format you decide to use, you must be the main source of information dissemination.

   **Contribution to grade: 20%**
   **Due Date: As assigned by instructor throughout the semester**
4. **Professional Disclosure Statement:**

Each student will develop a professional disclosure statement as part of their professional training. The purpose of a professional disclosure statement is to inform clients about your professional background and the limitations of your professional relationship. It is sometimes referred to as a Document of Informed Consent. NOTE: The state where you practice as a counselor may dictate what must be included in your statement of disclosure.

**Date Due: July 11, 2017**

5. **Case Studies:**

Students will be provided with four (4) ethical decision making cases. You will be required to determine the ethical dilemma, provide the ethical codes from the Commission on Rehabilitation Counselor Certification (CRCC) and the American Counseling Association (ACA), and provide a response on how you would address the ethical dilemma.

**Contribution to Grade: 15%**

**Date Due: May 30; June 20; July 11, 2017**

6. **Final Exam:**

**Contribution to Grade: 30%**

**Due Date: August 1, 2017**

**EVALUATION & GRADING:**

Final grade will be derived from a composite of the four major requirements above. The plus/minus letter grade system and honor point value of grades is used in the CED/RCI program:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percentage</th>
<th>Honor Point</th>
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<tbody>
<tr>
<td>A</td>
<td>95-100</td>
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<tr>
<td>A -</td>
<td>90-94</td>
<td>3.67</td>
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<tr>
<td>B +</td>
<td>87-89</td>
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<td>B</td>
<td>84-86</td>
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<tr>
<td>B -</td>
<td>80-83</td>
<td>2.67</td>
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<tr>
<td>C +</td>
<td>77-79</td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>74-76</td>
<td>2.00</td>
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</tbody>
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Note: Anything below a B is under Graduate Standard.
General Note on Grading:

The College of Education strive to implement assessment measures that reflect a variety of strategies to evaluate a student’s performance in a course. “C” grades will be awarded for satisfactory work that satisfies all course requirements; “B” grades will be awarded for very good work and “A” grades will be reserved for outstanding performance. Please note, there is a distribution of grades from A-F within the College of Education and that plusses and minuses are recorded and distinguish distinct grade point averages.

Class Policy:

You must attend each class session and actively participate in group activities.

Withdrawal Policy:

Students who withdraw from a course after the end of the 4th week of class will receive a grade of WP, WF, or WN.

- WP will be awarded if the student is passing the course (based on work due to date) at the time the withdrawal is requested.
- WF will be awarded if the student if failing the course (based on work due to date) at the time the withdrawal is requested.
- WN will be awarded if no materials have been submitted and/or never attended, so there is no basis for a grade.

Students must submit their withdrawal request on-line through pipeline. The faculty member must approve the withdrawal request before it becomes final, and students should continue to attend class until they receive notification via email that the withdrawal has been approved. Withdrawals can be requested at any point from the fifth week of class through the study day.

Incomplete Grades:

Incomplete grades are provided only under extreme circumstances and must be negotiated with the instructor. A signed contract, including a list of outstanding assignments and specific due dates will be required. Work must be completed within one calendar year. However, if in the instructor’s judgement, the student must attend subsequent sessions of the class regularly, then an ‘Incomplete” will not be approved and the mark of Withdrawal (W) will be considered. The student will be required to register for the class for the term in which attendance is planned. Tuition and applicable fees will apply.

The College of Education’s grade appeal policy is available at:

http://coe.wayne.edu/current/grade-appeal.php
CLASS SCHEDULE:

05/09/17  Course Introduction and Overview
Professional Identity as a Rehabilitation Counselor
Related Professional Disciplines in Counseling and Rehabilitation
Counseling and the Mental Health Professions
www.crccertification.com
Mission, Role, and Competencies
Rehabilitation Counseling Skills
Professional Functions and Scope of Practice
Readings: C & T: Chapter 2; Handouts

05/16/17  Ethical Issues and Ethical Principles and Standards in Counseling
Ethical Decision Making
Readings: C & T: Chapters 1 & 3

05/23/17  ONLINE/ PROFCAST
Ethical Issues and Ethical Principles and Standards in Counseling
Ethical Decision Making
Readings: C & T: Chapters 1 & 3
Ethics and the Law
Michigan Licensure Laws for LPC
Readings: C & T: Chapter 4

05/30/17  ONLINE/PROFCAST
Values and Decision Making
- Ethics and Morals
- Values in Counseling
- Principle Ethics, Virtue Ethics and ethics of Care

Ethical Decision-Making Process
- Variables to consider when making Decisions.
- Understanding the decision process when confronting ethical issues.
Readings: Chapters 5 & 6

06/06/17  Ethical Decision-Making Process Cont’d
- Exercises in Ethical Decision Making.

CASE STUDY #1 DUE
06/13/17 ONLINE/PROFCast
Ethical Climate
- Organizational Culture
- Impaired Professionals
- Burnout and Job Stress
- Professional Boundaries
Readings: Chapters 7 & 8

06/20/17 Ethical Challenges and Emerging Issues
- Ethics and Malpractice
- Legal Aspects of Malpractice
Readings: Chapter 7

Ethical Challenges and Emerging Issues
- Ethics and Client Health
- Ethics and Technology
- Ethics and Multiculturalism
- Sexuality and Intimacy in Therapy Issues
- Dual Relationships
Readings: Chapters 9, 10 & 11

CASE STUDY #2 DUE

PRESENTATIONS

06/27/17 ONLINE/PROFCast
Case Management
- Caseload Management
- Organization Skills, Issues, and the Realities of
- Managing Demanding Caseloads
Readings: Handouts

07/04/17 ONLINE/ PROFCast
Forensic Rehabilitation Services
- Private Rehabilitation
- Expert Testimony
Readings: Chapters 17 & 18

07/11/17 ONLINE/ PROFCast
Consultation and Private Practice
- Maintaining Clinical Records
- Maintaining Professional Relationships
- Understanding Procedures and Policies
- Life Care Planning

Readings: Handouts

07/18/17

Ethical Practice with Counseling Specialties
- Rehabilitation Counseling
- Addiction Counseling
- Career Counseling
- Group Counseling
- Couple and family Counseling
- School Counseling
- Mental Health Counseling

Readings: Chapters 12, 13, 14, & 15

PRESENTATIONS

CASE STUDY #3 DUE

07/25/17

Becoming an Ethical Counselor
- Consequences of a breach Ethical Standards
- Development of an Ethical Professional Counselor

Readings: Chapter 20; Handouts

PRESENTATIONS

CASE STUDY #4 DUE

Course Summary
Course Evaluation and Feedback

08/01/17
FINAL EXAM
ATTENTION STUDENTS WITH DISABILITIES:

If you have a documented disability that requires accommodations, you will need to register with Student Disability Services (SDS) for coordination of your academic accommodations. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library in the Student Academic Success Services department. SDS telephone number is 313-577-1851 or 313-577-3365 (TDD only). Once you have your accommodations in place, I will be glad to meet with you privately during my office hours to discuss your special needs. Student Disability Services’ mission is to assist the university in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their educational experience at Wayne State University.

Please be aware that a delay in getting SDS accommodation letters for the current semester may hinder the availability or facilitation of those accommodations in a timely manner. Therefore, it is in your best interest to get your accommodation letters as early in the semester as possible.

ATTENDANCE POLICY

All students are expected to attend class, be punctual, and remain in class until the day’s work is completed. It is also expected as a part of attendance that students will appear attentive to the instructor and respectful of other students, and will not talk, read material other than the textbook, or engage in other activities that interfere with the course while the class is meeting.

If the instructor begins to note problems with attendance or behaviour that interferes with the teaching process, this will be noted and the student will be made aware of the problem. At that point, the instructor will begin to document the student’s attendance and disruptive behaviour and if further problems are noted the student’s grade will be lowered by one letter.

STATEMENT OF PROFESSIONALISM

“...The College of Education requires students to be effective counselors, to behave in an ethical manner at all times (see the statement on Ethical Dimensions of Counseling in the Rehabilitation Counseling Handbook as well as the Practicum and Internship Handbook). Your behavior must be appropriate at all times.

Active participation in all class activities and discussion is expected. Come to class with ideas, agreements or disagreements on the reading assignments. We expect you to question our ideas and those of your peers.
Professional dress, behavior, and language are required at all times.

Please put all electronic devices on vibrate or turn off during class and when in your assigned school.

The Student Code of Conduct can be viewed at:

http://www.doso.wayne.edu/codeofconduct.pdf

ACADEMIC MISCONDUCT/ETHICAL VIOLATIONS

All acts of dishonesty (plagiarism, copying, etc.) in any work for any course will constitute academic misconduct. In this regard, the Academic Regulations Policy noted in the College of Education Graduate Programs and University Graduate Programs Catalogue will be followed in the event of any acts of academic misconduct. In addition, students need to be aware that the professor has at his or her discretion the right to reduce a students’ grade for that class, assign a failing grade, or report the student to the Dean of the College of Education, which could result in removal from the program.

Plagiarism

Plagiarism is using others’ ideas and words without clearly acknowledging the source of that information. Whenever you incorporate other people ideas or writings into your own writing, it is extremely important to give credit to those individuals by referencing their names.

How can students avoid plagiarism?

To avoid plagiarism, you must give credit whenever you use

- another person’s idea, opinion, or theory;
- any facts, statistics, graphs, drawings—any pieces of information—that are not common knowledge;
- quotation of another person’s actual spoken or written words;
- or paraphrase of another person’s spoken or written words.

Strategies for Avoiding Plagiarism

1. Put in quotations everything that comes directly from the text especially when taking notes.

2. Paraphrase, but be sure you are not just rearranging or replacing a few words.

3. Check your paraphrase against the original text to be sure you have not accidentally used the same phrases or words, and that the information is accurate.

(The section on plagiarism is produced by the Writing Tutorial Services, Indiana University, Bloomington, IN)
The College of Education’s grade appeal policy is available at:

http://coe.wayne.edu/current/grade-appeal.php

**RELIGIOUS OBSERVANCES POLICY**

Because of the extraordinary variety of religious affiliations represented in the University student body and staff, the Wayne State University calendar makes no provision for religious holidays. It is University policy, however, to respect the faith and religious obligations of the individual. Students who find that their classes or examinations involve conflicts with their religious observances are expected to notify their instructors well in advance so that alternative arrangements as suitable as possible may be worked out.

**ELECTRONIC MAIL AND BLACKBOARD:**

Throughout the semester, course documents will be posted on the Blackboard system. Students will be able to access this information 24/7 from locations outside of the regular classroom. You are responsible to check the Blackboard system and your email routinely to obtain class updates, schedule changes, and assignments changes. These are your vital links to the course. In-class announcements will be made to alert students to Blackboard postings.
JOURNALS:

American Psychologist
American Journal of Psychiatry
Counseling Psychology
Counseling Psychologist
Journal of Applied Rehabilitation Counseling
Journal of Counseling and Development
Journal of Job Placement
Journal of Marital and Family Therapy
Journal of Mental Health Counseling
Journal of Occupational Rehabilitation
Journal of Vocational Behavior
Journal of Rehabilitation Administration
Journal of Rehabilitation in the Private Sector
Journal of Psychosocial Rehabilitation
Journal of Rehabilitation
NARPPS Journal
Psychological Assessment
Rehabilitation Counseling Bulletin
Rehabilitation Education
Rehabilitation Psychology
Rehabilitation Literature
Topics for Presentations & Group Sign-up Sheet:

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