# COURSE SYLLABUS

<table>
<thead>
<tr>
<th>DIVISION:</th>
<th>Theoretical and Behavioral Foundations</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROGRAM AREA:</td>
<td>Counselor Education Department</td>
</tr>
<tr>
<td>COURSE #:</td>
<td>ED 7999</td>
</tr>
<tr>
<td>COURSE TITLE:</td>
<td>Terminal Master’s Seminar and Project</td>
</tr>
<tr>
<td>CREDIT:</td>
<td>3 Credits</td>
</tr>
<tr>
<td>SECTION #:</td>
<td>33230</td>
</tr>
<tr>
<td>TERM/YEAR:</td>
<td>Spring, 2016</td>
</tr>
<tr>
<td>COURSE LOCATION:</td>
<td>169 Education</td>
</tr>
<tr>
<td>Day:</td>
<td>Monday/Wednesday</td>
</tr>
<tr>
<td>TIME:</td>
<td>4:30 p.m. - 7:15 p.m. and arranged</td>
</tr>
<tr>
<td>INSTRUCTOR:</td>
<td>John Pietrofesa, Ed.D.</td>
</tr>
<tr>
<td>OFFICE ADDRESS:</td>
<td>321 Education</td>
</tr>
<tr>
<td>OFFICE HOURS:</td>
<td>Wednesday 2:00 p.m. - 4:00 p.m.</td>
</tr>
<tr>
<td>OFFICE PHONE:</td>
<td>(313) 577-1760</td>
</tr>
<tr>
<td>E-MAIL:</td>
<td><a href="mailto:aa3222@wayne.edu">aa3222@wayne.edu</a></td>
</tr>
</tbody>
</table>
COURSE DESCRIPTION: (from catalog)

This course provides the research skills to students necessary to complete their Master’s Project in clinical mental health counseling.

COURSE OUTCOMES:

The student will:

1. Conduct a review of the Research literature on a specific counseling area.
2. Understand research procedures to complete their Master’s Project.
3. Demonstrate research writing skills.
4. Understand the problems and the needs of doing counselor education research in an urban setting with multicultural populations.

Required Text(s): APA Manual, Handouts & individual research documentation.

Additional References: A previously completed thesis is available for review with the Counselor Education secretary, LeiJuan.

Course Assignments: Class attendance and Completion of Master’s Thesis

Course Policy: Attendance is recommended since exam comes from course lectures.

Class Schedule: See attached sheet of dates & class descriptions.

Grading System: Each student has 2 semesters to complete the Masters Thesis. At the end of the first semester if the thesis has not been submitted the student will receive an “I” grade. Then at the end of the second semester when the student has submitted the Thesis, the “I” grade is usually changed to “S.”
**Plagiarism:** Plagiarism is a serious violation of academic integrity. To prevent plagiarizing someone else’s work, credit for words and ideas must always be given both in text and in the reference pages. Quotation marks are used to indicate another person’s exact words. Paraphrasing is summarizing a passage or taking the ideas of the sentences and constructing a new sentence in your own words. The original sentence must be substantially altered for it to be your work and citing the source is still necessary because you took the idea from another source. *Plagiarism is academic misconduct and may result, at minimum, in a failing grade on the assignment or in the course. Further disciplinary action may result per university policy.*

Although I do not expect that this will be a problem, but any student caught cheating can expect, at minimum, serious penalties. Such penalties may include failure in the course. Further disciplinary action may result per university policy.

**Evaluation/Grading:** Grade is 100% based upon satisfactory completion of project within (2) semesters.
ED 7999

REMEMBER

ASSIGNMENT DETAILS:

1. Review of research literature on counseling area of interest to you
2. 2 copies
3. APA style manual
4. Text minimally 30 pages – double spaced, 1 inch margins
5. Duotang covers (Hard plastic coated covers) – with metal prongs
6. Review of literature style in discussing information – not annotated bibliography
7. 2 semesters Spring/Summer and Fall to complete
8. Receive Y at end of Spring semester if not complete
9. Due NLT December 9 for grade this semester
10. Grade changes are not sent to students/on line changes
11. Implications 3-5 pages
12. Research journals, not popular press/no internet sites

ENROLLMENT/WITHDRAWAL POLICY:
Beginning in Fall, 2011, students must add classes no later than the end of the first week of classes. This includes online classes. Students may continue to drop classes (with full tuition cancellation) through the first weeks of the term.

Students who withdraw from a course after the end of the 4th week of class will receive a grade of WP, WF, or WN.

- WP will be awarded if the student is passing the course (based on work due to date) at the time the withdrawal is requested
- WF will be awarded if the student is failing the course (based on work due to date) at the time the withdrawal is requested
- WN will be awarded if no materials have been submitted, and so there is no basis for a grade

Students must submit their withdrawal request on-line through Pipeline. The faculty member must approve the withdrawal request before it becomes final, and students should continue to attend class until they receive notification via email that the withdrawal has been approved. Beginning in Fall 2011, the last day to withdraw will be at the end of the 10th full week of classes. The withdrawal date for courses longer or shorter than the 15-week terms will be adjusted proportionately.

ATTENTION STUDENTS WITH DISABILITIES

If you have a documented disability that requires accommodations, you will need to register with Student Disability Services (SDS) for coordination of your academic accommodations. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library in the Student Academic Success Services department. SDS telephone number is 313-577-1851 or 313-577-3365 (TDD only). Once you have your accommodations in place, I will be glad to meet with you privately during my office hours to discuss your special needs. Student Disability Services’ mission is to assist the university in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their education experience at Wayne State University.

Please be aware that a delay in getting SDS accommodation letters for the current semester may hinder the availability or facilitation of those accommodations in a timely manner. Therefore, it is in your best interest to get your accommodation letters as early in the semester as possible.

SDS News:
Effective Fall semester 2010 Student Disability Services will be implementing a revised alternative testing form when a student schedules classroom exams/quizzes administration at SDS. As before the student and instructor each have a portion to complete. Exams are to be mailed to a new password protected email address: sdsexams2010@wayne.edu.

**RELIGIOUS OBSERVANCE POLICY:**

Because of the extraordinary variety of religious affiliations represented in the University student body and staff, the Wayne State University calendar makes no provision for religious holidays. It is the University policy, however, to respect the faith and religious obligations of the individual. Students who find that their classes or examinations involve conflicts with the religious observances are expected to notify their instructors well in advance so that alternative arrangements as suitable as possible may be worked out.
Dr. John Pietrofesa
321 Education Bldg., 577-1760

OUTLINE

May 9    Administrative Details
May 11   Class Discussion
May 16   Research – Library
May 18   Research
May 23   Research
May 25   Research
May 30   Memorial Day
June 1   Research
June 6   Research
June 8   Research
June 13  Research
June 15  Research
June 20  Research
June 22  Papers Due – To Office if Completed