Division: Theoretical & Behavioral Foundations
Program Area: Counselor Education
Course #: CED 7070
Course Title: School Guidance, Counseling & Consulting
Section #: 14580 001
Term/Year: Fall 2017
Course Location: 204 EDU
Day: Tuesdays
Time: 5:00 p.m. – 8:20 p.m.
Instructor: Thomas Michalos MA, LPC, SCL (PhD Candidate)
Office Hours: Arranged By Appointment
Counseling Department Phone#: (313) 577-1613
e-mail: ad0209@wayne.edu

Course Description:

The course will explore principles and practices of counseling and consultation in school settings. The focus is on the holistic approach to enhance and facilitate student growth, development, and self-awareness. Students fulfilling all requirements upon completion of the course will be able to demonstrate knowledge and/or skills in:

- History and current issues in the practice of school counseling.
- Explore the traditional and modern role of a school counselor.
- Examine a school counselor’s function and practice in schools.
- Understand a variety of approaches to accomplish the ASCA National Model objectives.
• Understand legal, ethical, and professional issues that impact practice.
• Explore essential services for students.
• Review and be able to implement the Michigan Comprehensive Guidance and Counseling Program.
• Explore the process of consultation and the school counselor.
• Explore the needs of special populations including children in poverty, and children with disabilities.

Course Outcomes:

CACREP STANDARDS (Rev. 2009)  www.cacrep.org

SCHOOL COUNSELING: Students who are preparing to work as school counselors will demonstrate the professional knowledge skills, and practices necessary to promote the academic, career, and personal/social development of all K–12 students. In addition to the common core curricular experiences outlined in Section II.G, programs must provide evidence that student learning has occurred in the following domains:

FOUNDATIONS
A. Knowledge
B. Skills and Practices

COUNSELING, PREVENTION, AND INTERVENTION
C. Knowledge
D. Skills and Practices

DIVERSITY AND ADVOCACY
E. Knowledge
F. Skills and Practices

ASSESSMENT
G. Knowledge
H. Skills and Practices

RESEARCH AND EVALUATION
I. Knowledge
J. Skills and Practices

ACADEMIC DEVELOPMENT
K. Knowledge
L. Skills and Practices

COLLABORATION AND CONSULTATION
M. Knowledge
N. Skills and Practices

LEADERSHIP
O. Knowledge
P. Skills and Practice
Required Text(s):


Course Assignments:

1. Attendance is mandatory at all scheduled classes.
2. Late assignments are not accepted.
3. Cell phone use is prohibited. Texting during class is prohibited. If you must bring your phone to class, it should be on silent. In cases of emergency, you should leave the classroom to address the call.
4. All papers are to be submitted in the APA format only.
5. The instructor reserves the right to make modifications to the Syllabus.

IN PERSON PARTICIPATION/ONLINE POSTS [28 Points]
Students will be expected to initiate and engage in discussions of the major topics assigned. All assigned readings should be completed prior to each class session and all assigned activities are completed on time. Please sign in and out on the attendance sheet each week. Participation points will be awarded for participation in activities, and involvement in class discussions. It is expected that students are present for all course sessions. If a student misses more than two sessions earning credit for this course could be in jeopardy. **If a student misses a class session, participation points are not available, however, it is expected the student will complete the reading and the work that was missed.**

ASCA NATIONAL MODEL PAPER [25 Points]
Evaluation of:
(SC:A.1;A.2;A.3;A.4;A.5;A.6;B.1;B.2;C.1;C.3;D.1;D.2;E.2;I.2;I.3;K.1;K.2;K.3;M.1;M.2;M.3;M.4;M.5;O.1;O.2;O.3;O.4;O.5)

Research the ASCA National Model. Questions to consider: Who developed the model? Why was it developed? How is it to be utilized by school counselors? You will be writing a paper on your findings. Papers should include an introduction paragraph, body paragraphs and a conclusion paragraph and be 3-6 pages in length (not including title or reference page). All papers are to be typed; format, spelling and grammar are important. The paper should be written based on the guidelines provided in the APA Publication Manual (6th edition). A grading rubric will be provided.

Resources:

**Purdue Owl:** http://owl.english.purdue.edu/owl/section/2/10/

**Wayne State University Writing Center:**

The Writing Center (2nd floor, UGL) provides individual tutoring consultations free of charge for students at Wayne State University. While the center serves both graduate and undergraduate students, undergraduate students in General Education courses, including composition courses, receive priority for tutoring appointments. The Writing Center serves as a resource for writers, providing tutoring sessions on the range of activities in the writing process – considering the audience, analyzing the assignment or genre, brainstorming, researching, writing drafts, revising, editing, and preparing documentation. The Writing Center is **not** an editing or proofreading service; rather, students are guided as they engage collaboratively in the process of academic writing, from developing an idea to correctly citing sources. To make an
appointment, consult the Writing Center website: http://www.clas.wayne.edu/writing/.

To submit material for online tutoring, consult the Writing Center HOOT website (Hypertext One-On-One Tutoring) http://www.clas.wayne.edu/unit-inner.asp?WebPageID=1330

MIDTERM [25 Points Possible]
The midterm will be 20 multiple-choice questions (1 point each) and one essay question (5 points). All questions will come directly from the readings in your textbook and in class lectures. The midterm examination will cover course content up through the week prior to the exam. If you arrive to the exam late and someone has already turned in a completed exam you will not be allowed to take the exam and you will receive a zero.

(SC: A.1; A.2; A.3; A.4; A.5; A.6; B.1; B.2; C.1; C.3; D.1; D.2; E.2; I.2; I.3; K.1; K.2; K.3; M.1; M.2; M.3; M.4; M.5; O.1; O.2; O.3; O.4; O.5)

PRESENTATION [22 Points Possible]
Students will prepare a 30-minute presentation on a school counselor’s role with regard to one of the following topics:
  A: Assisting Students with Special Needs & Special Education Referral Process
  B: Every Student Succeeds Act
  C: Child Protective Services & Referral Process in Schools
  D: Working with Homeless Children
  E: Empowering Underprivileged Children
  F: Consultation in Schools
  G: Responding to School Violence/Trauma & Crisis Response
  H: Bullying & Cyber-bullying in Schools
  I: Preventing School Drop-out

Each presentation should provide:
  a. Overview of the topic.
  b. Issues/needs of the students and methods you would use to identify such issues/needs.
  c. School counselor’s interventions or actions steps to resolve issues/needs.
  d. Resources that could be provided to a students and/or their families.
  e. How multicultural competence plays a role.

Consider using an interview with a school counselor to gather relevant information. If you do, be sure to cite him or her as a source. Please provide copies of presentation for instructor and classmates.

Evaluation of : (SC: B.1; B.2; D.1; D.2; H.1; H.2; H.3; H.4; H.5; J.1; J.2; L.1; L.3; P.1; P.2; N.1; N.2; N.3; N.5)

Online work [15 total Points Possible]
Students will be required to complete online assignments by posted due date. Specific requirements will be discussed and directions for each assignment will be given when assignments are posted.

Evaluation of : (SC: B.1; B.2; D.1; D.2; H.1; H.2; H.3; H.4; H.5; J.1; J.2; L.1; L.3; P.1; P.2; N.1; N.2; N.3; N.5)

FINAL EXAM [25 Points Possible]
The final exam will consist of 20 multiple-choice questions (1 point each) and one essay question (5 points). All questions will come directly from the readings in your textbook and in class lectures. The final examination will cover course content from the second half of the course. If you arrive to the exam late and someone has already turned in a completed exam you will not be allowed to take the exam and you will receive a zero.
(Evaluation of: SC:
A.1;A.2;A.3;A.4;A.5;A.6;B.1;B.2;C.1;C.3;D.1;D.2;E.2;H.1;H.2;H.3;H.4;H.5;I.1;I.2
;I.3;I.4;K.1;K.2;K.3;M.1;M.2;M.3;M.4;M.5;O.1;O.2;O.3;O.4;O.5)

Class Policies:

**ATTENDANCE POLICY**

All students are expected to attend class, be punctual, and remain in class until it is over. It is expected that students will participate fully in class, be open-minded and respectful of all viewpoints shared in class. *If a student misses more than two sessions earning credit for this course could be in jeopardy.*

**SEVERE WEATHER CLOSURE**

“Wayne State University will close when severe weather conditions compromise the safety of its students, faculty and staff, both at the University and in-transit to or from the University.” (Wayne State Administrative Policy 10.1) **Call** (313) 577-5345 for information regarding class cancellation.

**Academic Dishonesty/Plagiarism**

The College of Education has a “zero tolerance” approach to plagiarism and other forms of academic dishonesty. (See Student Code of Conduct [http://doso.wayne.edu/assets/student-code-of-conduct-brochure.pdf](http://doso.wayne.edu/assets/student-code-of-conduct-brochure.pdf)). Plagiarism includes copying material (any more than 5 consecutive words) from outside texts or presenting outside information as if it were your own by not crediting authors through citations. It can be deliberate or unintended. Specific examples of academic dishonesty, including what constitutes plagiarism, can be found in the University’s Undergraduate Bulletin ([http://bulletins.wayne.edu/ubk-output/index.html](http://bulletins.wayne.edu/ubk-output/index.html)) and Graduate Catalog ([http://www.bulletins.wayne.edu/gbk-output/index.html](http://www.bulletins.wayne.edu/gbk-output/index.html)) under the heading “Student Ethics.” These university policies are also included as a link on Blackboard within each course in which students are enrolled. It is every student’s responsibility to read these documents to be aware which actions are defined as plagiarism and academic dishonesty. Sanctions could include failure in the course involved, probation and expulsion, so students are advised to think carefully and thoroughly, ask for help from instructors if it is needed, and make smart decisions about their academic work.
**Class Schedule**  [lecture and discussion topics, meeting dates and assignment due dates]:

**September 5, 2017**
- Introductions & Review Syllabus
- Sign up for Presentations
- **Reading Assignment:**
  - Article: The Role of the Professional School Counselor, ASCA
  - Chapter 1: History of School Counseling & The School Counseling Profession

(SC: A.1;A.2;A.3;A.4;A.5;A.6)

**September 12, 2017**
- **Reading Assignment:**
  - Chapter 2: Diverse Students, Communities & Schools
  - Chapter 3: School Counselors & Program Leadership
  - ASCA Ethical Standard E2: Multicultural & Social Justice Advocacy and Leadership
  - Introduction to ASCA National Model
- School Counseling Organizations
- Planning and research time for Presentation

(SC: A.1;A.2;A.3;A.4;A.5;A.6;B.1;B.2;C.1;C.3;D.1;D.2;E.2;I.2;I.3;K.1;K.2;K.3;M.1;M.2;M.3;M.4;M.5;O.1;O.2;O.3;O.4;O.5)

**September 19, 2017**
- **Reading Assignment:**
  - Chapter 4: Comprehensive & Guidance Program
  - Chapter 5: Responsive Services & Comprehensive Programs
- Student Presentations

(SC: A.2;A.3;A.5;A.6;B.1;B.2;C.1;C.3;E.2;I.1;I.2;I.3;I.4;K.1;K.2;K.3;M.1;M.2;M.3;M.4;M.5;O.1;O.2;O.3;O.4;O.5)

**September 26, 2017**

**ONLINE ASSIGNMENT 1**

**October 3, 2017**
- **Reading Assignment:**
  - Chapter 6: Program Development
  - Chapter 7: Individual Counseling & Group Processes
- Student Presentations
● (SC: A.1; A.2; A.3; A.4; A.5; A.6; B.1; B.2; C.1; C.3; D.1; D.2; D.5; E.2; H.1; H.2; H.4; H.5; I.2; I.3; K.1; K.2; K.3; M.1; M.2; M.3; M.4; M.5; O.1; O.2; O.3; O.4; O.5)

Evaluation of: (SC: B.1; B.2; D.1; D.2; H.1; H.2; H.3; H.4; H.5; J.1; J.2; L.1; L.3; P.1; P.2; N.1; N.2; N.3; N.5)

October 10, 2017

● Student Presentations
● Mid-Term Exam Review

October 17, 2017

● Mid-Term Exam

Evaluation of:
(SC: A.1; A.2; A.3; A.4; A.5; A.6; B.1; B.2; C.1; C.3; D.1; D.2; E.2; I.2; I.3; K.1; K.2; K.3; M.1; M.2; M.3; M.4; M.5; O.1; O.2; O.3; O.4; O.5)

October 24, 2017

● Reading Assignment:
  ○ Chapter 8: Collaboration & Consultation
● Student Presentations – if needed

(SC: A.1; A.2; A.3; M.1; M.2; M.3; M.4; M.5; O.1; O.2; O.3; O.4; O.5)

Evaluation of: (SC: B.1; B.2; D.1; D.2; H.1; H.2; H.3; H.4; H.5; J.1; J.2; L.1; L.3; P.1; P.2; N.1; N.2; N.3; N.5)

October 31, 2017

Online Assignment 2

November 7, 2017

● Reading Assignment:
  ○ Chapter 9: Student Appraisal
  ○ Chapter 10: Career Development, Academic Planning & Educational Development Plans (EDPs)
● Student Presentations – if needed

(SC: A.1; A.2; A.3; A.5; A.6; E.2; H.1; H.2; H.3; H.4; H.5; I.1; I.2; I.3; I.4; K.1; K.2; K.3)
Evaluation of: (SC: B.1; B.2; D.1; D.2; H.1; H.2; H.3; H.4; H.5; J.1; J.2; L.1; L.3; M.3; M.5; O.4; P.1; P.2; N.1; N.2; N.3; N.5)
November 14, 2017
- Reading Assignment:
  - Chapter 11: Evaluating School Counseling Programs
  - Chapter 12: Professional Ethics & Legal Issues in Counseling

- ASCA Ethical Standards for School Counselors, Rev. 2010
  (SC: A.1; A.2; A.3; A.4; A.5; A.6; B.1; B.2; C.1; E.2; H.1; H.3; I.1; I.2; I.3; I.4; J.1; J.2; K.1; K.2; K.3; L.1; L.3; M.1; M.2; M.3; M.4; M.5; O.1; O.2; O.3; O.4; O.5)

November 21, 2017
Online Assignment 3

November 28, 2017
- Reading Assignment:
  - Chapter 13: School Counseling Today and Tomorrow
- ASCA National Model Paper Due
- Final Exam Review
  (SC: A.1; A.4; A.5; A.6; D.1; D.2; E.2; M.4; O.4)

December 5, 2017
- Final Exam
  (Evaluation of: SC: A.1; A.2; A.3; A.4; A.5; A.6; B.1; B.2; C.1; C.3; D.1; D.2; E.2; H.1; H.2; H.3; H.4; H.5; I.1; I.2; I.3; I.4; K.1; K.2; K.3; M.1; M.2; M.3; M.4; M.5; O.1; O.2; O.3; O.4; O.5)

December 12, 2017
- No Classes Study Day, Per WSU Academic Calendar

December 19, 2017
- Final Exam, Per WSU Academic Calendar

Grading System:

**Graduate Grades:**

- A 95-100%
- A- 90-94%
- B+ 87-89%
- B 84-86%
- B- 80-83%
- C 70-76%
- C+ 77-79% (below graduate standards)
- F Below 70%
**Enrollment/ Withdrawal Policy**

Beginning in Fall 2011, students must add classes no later than the end of the first week of classes. This includes online classes. Students may continue to drop classes (with full tuition cancellation) through the first two weeks of the term.

Students who withdraw from a course after the end of the 4th week of class will receive a grade of WP, WF, or WN.

- WP will be awarded if the student is passing the course (based on work due to date) at the time the withdrawal is requested
- WF will be awarded if the student is failing the course (based on work due to date) at the time the withdrawal is requested
- WN will be awarded if no materials have been submitted, and so there is no basis for a grade

Students must submit their withdrawal request on-line through Pipeline. The faculty member must approve the withdrawal request before it becomes final, and students should continue to attend class until they receive notification via email that the withdrawal has been approved.

Beginning in Fall 2011, the last day to withdraw will be at the end of the 10th full week of classes. The withdrawal date for courses longer or shorter than the full 15-week terms will be adjusted proportionately.

**Attention Students with Disabilities:**

If you have a documented disability that requires accommodations, you will need to register with Student Disability Services (SDS) for coordination of your academic accommodations. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library in the Student Academic Success Services department. SDS telephone number is 313-577-1851 or 313-202-4216 (video phone). Once you have your accommodations in place, I will be glad to meet with you privately during my office hours to discuss your special needs. Student Disability Services’ mission is to assist the university in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their educational experience at Wayne State University.

Please be aware that a delay in getting SDS accommodation letters for the current semester may hinder the availability or facilitation of those accommodations in a timely manner. Therefore, it is in your best interest to get your accommodation letters as early in the semester as possible.

**Religious Observance Policy:**

Because of the extraordinary variety of religious affiliations represented in the University student body and staff, the Wayne State University calendar makes no provision for religious holidays. It is University policy, however, to respect the faith and religious obligations of the individual. Students who find that their classes or examinations involve conflicts with their religious observances are expected to notify their instructors well in advance so that alternative arrangements as suitable as possible may be worked out.

***Special Note: Course Syllabus and schedule may be adjusted at the discretion of the instructor.***